

The Warren County Mosquito Extermination Commission held a reorganization meeting on Thursday, January 16, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:18 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summer, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES <small>(remote)</small>
Mr. Eriksen	YES
Ms. Cooke-Gibbs	NO
Dr. Roscoe	YES <small>(remote)</small>
Ms. Ciesla, County Commissioner	NO

The following staff members attended this regular meeting in person: Superintendent Jennifer Gruener and Recoding Secretary Christine Fisher.

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Superintendent Gruener: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. Formal action may be taken by the Warren County Mosquito Commission at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as to attend in person. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

### REORGANIZATION

Ms. Gruener asked for nominees for Chairman, Vice-Chairman, and Secretary/Treasurer. Commissioner Eriksen nominated Commissioner Burke for the position of Chairman, the motion was seconded by Commissioner Greason. Commissioner Burke nominated Commissioner Summers for the position of Vice-Chairman, the motion was seconded by Commissioner Eriksen. Commissioner Eriksen made a motion to nominate Commissioner Greason for the position of Secretary/Treasurer, the motion was seconded by Commissioner Summers. Ms. Gruener asked if there were any nominations from the floor. There being none, Commissioner Eriksen made a motion to close nominations, the motion was seconded by Commissioner Summers. The motion carried with all in favor. Superintendent Gruener called for the election of officers by consent and the motion to accept the nominees as presented, the motion carried with all in favor. At 8:25 AM, Ms. Gruener turned the meeting over to Chairman Burke.

  
E. Greason

The following appointments were provided for consideration for the upcoming year:

Commission Special Counsel: Gebhardt & Kiefer PC  
Official Newspapers: The Star Ledger and The Express-Times  
Appointing Authority (Civil Service): Jennifer Gruener  
County and Municipal Personnel System Supervisor (CAMPS): Jennifer Gruener  
Certifying Officer (Division of Pensions): Jennifer Gruener  
Certifying Officer Supervisor (Division of Pensions): Eileen Greason  
Public Agency Compliance Officer: Jennifer Gruener  
Custodian of Petty Cash Fund: Jennifer Gruener  
NJMCA Trustee: Jennifer Gruener

A motion was made by Commissioner Eriksen to approve the appointments as read. The motion was seconded by Commissioner Summers, and the motion carried.

Authorized Signatures:

Vouchers: Jennifer Gruener  
Check Signers: Bradley Burke, Peter Summers, Eileen Greason  
View PNC Bank account & complete online transfers: Jennifer Gruener, Christine Fisher  
Pensions: Jennifer Gruener  
Civil Service: Jennifer Gruener  
Official Forms & Official Correspondence: Bradley Burke, Jennifer Gruener  
NJPDES Pesticide Discharge Mgmt. Plan: Jennifer Gruener

A motion was made by Commissioner Eriksen, seconded by Commissioner Greason, to approve the authorized signature list, and the motion carried.

### **2025 meeting Schedule**

A motion was made by Commissioner Greason, seconded by Commissioner Eriksen to approve the 2025 and January 2026 meeting schedule, and the motion carried.

### **APPROVAL OF MINUTES**

Chairman Burke stated the Commissioners were provided with minutes from the December 19, 2024, meeting. He asked if there were any corrections or modifications to the minutes. Two corrections were noted on page six. Commissioner Eriksen made a motion to approve the minutes with corrections. Commissioner Roscoe seconded the motion, and the motion carried.

### **PUBLIC COMMENTS**

### **SECRETARY/TREASURER'S REPORTS**

Chairman Burke noted the December 31, 2024; Budget & Treasurer's Reports were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. Ms. Fisher stated she contacted MSI regarding the rounding of the percentage column in the Budget Report. MSI stated it cannot be altered on the report, however, if needed, the data can be exported to an Excel file and the percentage formula column updated there. Also, Ms. Fisher noted that the Budget Report, page two, was completed manually in Excel for 2024 and was presented. Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Eriksen and the motion carried.

  
E. Greason

### **SUPERINTENDENTS REPORT**

The aerial larviciding bid was advertised and the bid opening was January 14, 2025, it will be discussed further under New Business. The 2025 State Equipment Use Agreement was submitted. The 2025 Ford Ranger was ordered as specified. Work on the 2024 Annual Report has stalled temporarily. The COA was received on December 17, 2024, from the FAA for use for the Hyllo AG-210 in insecticide treatments. It continues to be thoroughly reviewed. The Basic Pesticide Training program was re-submitted to the DEP Bureau of Pesticide Control with the requested changes for Ms. Gruener's Trainer Certification Renewal; the renewal was approved. Licensing changes were made to ArcOnline and ESRI accounts to allow Mr. Hagerty and Mr. Necina to download ArcPro on their desktops and access training modules. Mr. Necina and Mr. Hagerty are working on mapping and revising larviciding routes. Ms. Giordano updated all the iPads that use FieldSeeker and she streamlined their apps and windows. Mr. Necina and Mr. Hagerty have continued to work on the drone waivers and Special Use Permit for the UAS on State-administered lands. Maps and landing zones must be identified as well as other details for each site. A drone waiver or special permit may be required to allow UAS in wildlife management areas as well. A new draft NJ Pollution Discharge Elimination System (NJPDES) master permit was released and reviewed. In comparison to the previous version, it seems mostly structural changes have been made; Ms. Gruener did not feel that submitting comments at this time was needed. The Commission's current authorization expires February 28, 2025, and a renewal permit was submitted in early October. The Pension Employer Appropriation bill was received and the amount due is within the budgeted amount. The insurance bill was received and is within the budgeted amount. The seasonal staff from 2024 have been contacted to see which individuals may be interested in returning for the 2025 season. So far, two have committed to returning. There is one prospect at this time, a retired police officer and NJ Light Trap cooperater, who may be interested in a seasonal position.

The precipitation recorded in the Oxford rain gauge for December was 4.86 inches, which is slightly above the 10 year average.

The Power tilt repairs are still awaiting approval from the SMCC (the SMCC did not meet in November or December). Three quotes were received for the refurbishment of the state-owned bulldozer and were forwarded to the SMCC and are awaiting their decision. The state has offered to supply aerial surveillance flights via their state-contracted helicopter service to interested counties. Three staff members are interested in the surveillance flights and have submitted maps of areas of interest.

Ms. Giordano continues to work on her presentation for the 2025 NJMCA Pesticide Training Sessions. The results of several submissions of ticks from fall tick surveillance have not yet been received. Ms. Gruener and Ms. Fisher are busy with NJMCA accounting. Ms. Gruener was elected as the President of the Associated Executives of Mosquito Control Work in NJ for a two-year term.

### **PRESENTATION OF BILLS**

Chairman Burke noted that master voucher M2024-12a (Resolution 2024-32) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Eriksen made a motion to approve master voucher M2024-12a (Resolution 2024-32) in the amount of \$61,120.53. The motion was seconded by Commissioner Greason and the motion carried. Chairman Burke noted that master voucher M2025-01 (Resolution 2025-01) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Greason made a motion to approve master voucher M2025-01 (Resolution 2025-01) in the amount of \$56,471.04. The motion was seconded by Commissioner Summers and the motion carried.

  
E. Greason

**COMMUNICATION**

- Board of County Commissioners to J. Gruener re: Annual Reorganization Meeting & Meeting Schedule
- J. Gruener to Aerial Larviciding Bid Packet Recipients re: Aerial Larviciding Bid Packet
- J. Gruener to Allamuchy, Frelinghuysen, Hope, Independence, Liberty, Oxford, White, & Hardwick Townships re: Approval for aerial mosquito control applications in affected townships
- K. Victorella, NJDEP to J. Gruener re: Draft Surface Water Master GP Renewal Application
- WC Library Bookings to J. Gruener re: WC 2025 Bicentennial Meet & Greet Survey
- A. Wagner, NJDEP Pesticide Control Program to J. Gruener re: NJ Pesticide Trainer renewal approved

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Aerial Larviciding Bid**

Ms. Gruener stated that one aerial larviciding bid was received. The bid packet, received from Wings Aerial Applicators (WAA), was opened on January 14, 2025, and was complete. WAA was contracted by the Commission for the last several years. The bid reflects a slight increase of approximately 2%. Ms. Gruener recommended awarding the contract to Wings Aerial Applicators. They have been great to work with, the commission only needs to supply 1-2 staff members per treatment, and WAA has the ability to upload our maps for their use. After some discussion, Commissioner Eriksen made a motion to award the aerial larviciding contract to Wings Aerial Applicators LLC for 2025. The motion was seconded by Commissioner Roscoe and the motion carried.

**RESOLUTIONS**

**RESOLUTION 2025-02**

**Purchasing and Contracting Agent**

On a motion by Eileen Greason, seconded by Robert Eriksen, the following resolution was adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held January 16, 2025.

**WHEREAS**, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides the regulations for procurements of goods and services for the governing body of any local unit; and

**WHEREAS**, pursuant to N.J.S.A. 29:9 et seq., the Warren County Mosquito Extermination Commission is a public body duly organized and existing under and by virtue of the laws of the State of New Jersey; and

**WHEREAS**, Part C, 40A:11-9 of the Local Public Contracts Law provides that the governing body of any local unit may by resolution establish the office of the purchasing agent; and

**WHEREAS**, the Warren County Mosquito Extermination Commission is desirous of having the Superintendent serve in this capacity; and

  
E. Greason

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Mosquito Extermination Commission that the Superintendent is appointed as the purchasing agent for the Commission with authority, as its contracting agent, to prepare public advertising for bids and to receive bids for the purchase of work, materials and supplies on behalf of the Commission and is authorized to make awards of contracts in the name of the Commission provided in accordance with the Commission's Purchasing Policy (approved January 16, 2014) and N.J.S.A. 40A: 11-9; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

**RESOLUTION 2025-03**

**Resolution Authorizing Contracting with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a**

On a motion by Eileen Greason, seconded by Douglas Roscoe, the following resolution was adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held January 16, 2025.

**WHEREAS** the Warren County Mosquito Extermination Commission, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5-34-7.29 et seq., may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS** the Warren County Mosquito Extermination Commission has the need on a timely basis to purchase goods or services utilizing State Contracts; and

**WHEREAS** the Warren County Mosquito Extermination Commission intends to enter into contracts with the attached Reference State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; and

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Mosquito Extermination Commission authorized the purchasing agent to purchase certain goods and services from those approved New Jersey State Contract Vendors on the list below, pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED** that the governing body of the Warren County Mosquito Extermination Commission pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall

  
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E. Greason

either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Superintendent; and

**BE IT FURTHER RESOLVED** that the duration of the contracts between the Warren County Mosquito Extermination Commission and the State Contract Vendors shall be from January 1, 2025 to December 31, 2025.

Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendors</u>	<u>State Contract #</u>
T 0153: Insecticides for Mosquito and Tick Control	Clarke Mosquito Control Products	22-FOOD-12298
T 0153: Insecticides for Mosquito and Tick Control	Adapco LLC	22-FOOD-12297
T 0153: Insecticides for Mosquito and Tick Control	Target Specialty Products	22-FOOD-12299
T 0153: Insecticides for Mosquito and Tick Control	ES OPCO USA LLC DBA Univar Environmental Sciences	22-FOOD-12301

**RESOLUTION 2025-04**  
**Award of Contract for Larviciding Applications by Aircraft**

On a motion by Robert Eriksen, seconded by Douglas Roscoe, the following resolution was adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held January 16, 2025.

**WHEREAS**, the Warren County Mosquito Extermination Commission requires the services of an aerial applicator to provide aerial larviciding to large tracts of mosquito habitat that are too large to efficiently treat with ground-based equipment; and

**WHEREAS**, the Warren County Mosquito Extermination Commission solicited formal bids, for the aforementioned services, in accordance with the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, one formal bid for the Larviciding Applications by Aircraft Contract was received and opened on January 14, 2025; and

**WHEREAS**, Wings Aerial Applicators, LLC of Southhampton Township, NJ, was the only bidder with the following prices and no minimum charge per trip:

Product	Rate/Acre	Price
Bti	5 lbs/Acre	\$10.99

  
E. Greason

Bti	7 lbs/Acre	\$12.51
Bti	10 lbs/Acre	\$14.79

**WHEREAS**, Wings Aerial Applicators, LLC, submitted all required, completed forms along with the entire bid package finding them a responsible and responsive bidder; and

**THEREFORE, BE IT RESOLVED** the Warren County Mosquito Extermination Commission hereby awards the contract for Larviciding Applications by Aircraft to Wings Aerial Applicators, 408 Burrs Mill Road, Southampton, NJ 08088 (mailing address PO Box 67 New Libson, NJ 08604).

**EXECUTIVE SESSION**

With no further business to discuss, the meeting was adjourned at 9:10 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer



The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, February 20, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:16 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summer, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES <small>(remote)</small>
Mr. Eriksen	YES <small>(remote)</small>
Ms. Cooke-Gibbs	NO
Dr. Roscoe	NO
Ms. Ciesla, County Commissioner	NO

The following staff members attended this regular meeting in person: Superintendent Jennifer Gruener and Recoding Secretary Christine Fisher. Deepak Matadha, Superintendent of Middlesex County Mosquito Extermination Commission joined the meeting virtually as a member of the public.

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. Formal action may be taken by the Warren County Mosquito Commission at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as to attend in person. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

Ms. Gruener stated that the annual NJ Mosquito Control Association meeting is being held March 19-21, 2025, at the Golden Nugget Hotel & Casino in Atlantic City, NJ. The Commissioners are encouraged to attend and would be registered through our office.

### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the January 16, 2025, meeting. He asked if there were any corrections or modifications to the minutes. There being none, Commissioner Eriksen made a motion to approve the minutes. Commissioner Summers seconded the motion, and the motion carried.

  
E. Greason

## PUBLIC COMMENTS

Deepak Matadha, Superintendent of the Middlesex County Mosquito Control Commission, thanked Ms. Gruener for the invitation to attend the meeting.

## SECRETARY/TREASURER'S REPORTS

Chairman Burke noted the January 31, 2025, Budget & Treasurer's Reports were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Eriksen and the motion carried.

## SUPERINTENDENTS REPORT

Work on the 2024 Annual Report continues, with a goal of completing it prior to the March meeting. Work on the drone waivers and Special Use Permit for UAS on State-administered lands has been halted temporarily but will be revisited at a later date. Efforts will be redirected at calibration and prioritizing other route sites for UAS treatment. The briquet and backpack sites will be reviewed first to choose sites for drone treatment and then the review of the routes will be completed. The pesticide discharge management plan (PDMP) that is associated with the NJPDES permit under the Clean Water Act was updated and revised; Middlesex Mosquito Control Commission kindly shared their updated plan. The state confirmed that there will not be a gap in permit coverage in our current NJPDES permit, which expires February 28, 2025, before a new one is authorized. The insurance representative requested the commission complete a member renewal resolution. This will be discussed further under New Business. Three applications have been received for the seasonal assistant inspector position; two have been interviewed. Two applications have been received for the Inspector Trainee position; both have been interviewed. Currently, the thought is to not hire an additional seasonal employee and have the new inspector trainee responsible for a route to get familiar with the route locations and operations. Ms. Gruener, Ms. Giordano, Mr. Hagerty, and Mr. Necina are registered for the NJMCA Annual Meeting. Ms. Giordano has completed her presentation for the NJMCA training sessions, March 11<sup>th</sup> and 18<sup>th</sup>, staff members are registered to attend the March 11<sup>th</sup> session. Ms. Gruener completed two surveys, one from the Vector Borne Disease Working Group regarding the groups mission and another from ASTHO, the Association of State and Territorial Health Officers regarding the CDC's Centers of Excellence and Training Centers.

January was the third driest on record, with the Oxford rain gauge recording 0.84" of precipitation. Also, it was the coldest January since 2014. Ms. Giordano entered historical abundance data from 2020 traps into JerseySurv and linked the information to the sample data, when applicable. Ms. Giordano also entered insecticide resistance data from the bottle bioassays, completed in 2024, into JerseySurv; this information can then be compared to other agencies. Ms. Giordano was able to add zip code data to all trap sites in JerseySurv by adding a zip code layer onto an ArcGIS map and overlaying the trap sites. Mr. Necina, Mr. Hagerty, and Ms. Giordano have been learning ArcOnline and ArcMap together and have been able to help each other with these tasks.

The SMCC approved repairs on the Power tilt swivel for the Kobelco at their January meeting; however, updated quotes were requested since the ones submitted are now outdated. The bulldozer refurbishment was also approved; however, there is some hold up at the state treasury. Mr. Flohn repaired a crushed drainage pipe and cleared a clog at Silver Fox Farm in Hope Township.

Mr. Necina and Mr. Hagerty began calibrating the Hyllo Ag-210 treatment drone for granular larviciding applications. New calibration forms were developed, and procedures are being written. Helicopter flights for aerial surveillance were provided by the State Mosquito Control Commission: Mr. Hagerty, Mr. Necina, and Ms. Giordano were able to survey sites of interest and take photos. Mr. Necina

  
E. Greason

joined Hunterdon County for their surveillance flight to view an area near the Musconetcong River that produces mosquitoes and affects both Warren and Hunterdon Counties.

Ms. Fisher and Ms. Giordano gave a mosquito and tick presentation to 24 students at Oxford Elementary School. Also, staff spent four days at the Phillipsburg Elementary School giving mosquito and tick presentations to sixteen fourth and fifth grade classes, 274 students; an additional two days are planned. The presentations had to be shortened and adjusted to fit the school's schedule.

Several submissions from fall tick surveillance have not yet been tested at the state lab. Ms. Giordano inquired about the delay; the PCR enzymes expired and new have been ordered. However, there was a purchasing issue, so the lab validated their expired mixes and plans to test by the end of the week.

Ms. Gruener and Ms. Fisher have been busy with the NJMCA Treasurer/bookkeeper tasks leading up to the annual meeting.

Ms. Giordano and Mr. Hagerty completed the online class for Mosquito Biology, Ecology, & Habitat Recognition through OCPE, Rutgers.

### PRESENTATION OF BILLS

Chairman Burke noted that master voucher M2025-02 (Resolution 2025-05) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Eriksen made a motion to approve master voucher M2025-02 (Resolution 2025-05) in the amount of \$55,856.76. The motion was seconded by Greason and the motion carried.

### COMMUNICATION

- T. St. Angelo, Gebhardt & Kiefer to C. Fisher re: Professional Services Contract 2025
- J. Gruener to T. St. Angelo, Gebhardt & Kiefer re: Award of PSA 2025
- NJ Pensions & Benefits to J. Gruener re: A. Flohn Application for Retirement
- J. Gruener to Wings Aerial Applicators LLC re: Award of Aerial Larviciding Contract
- T. McGarrity, Frontier Precision to J. Gruener re: Mesa 3 Tablets, update required
- T. St. Angelo, Gebhardt & Kiefer to J. Gruener re: Fully executed PSA
- J. Gruener to K. Victorella, NJDEP, to & fro re: NJDPES Permit Renewal
- C. Fisher to C. Robertson, resident re: Inspection Report 2 Meadow Oak Dr., Frelinghuysen Twp.
- A. Angelus, NJDEP OMCC to J. Gruener re: Approval of Powertilt repairs
- S. Crans, NJDEP OMCC to J. Gruener re: Publication in Electronic Version of Newspaper complies with Pesticide Regulations

### UNFINISHED BUSINESS

#### NEW BUSINESS

#### **Resolution to Renew Membership in the New Jersey Intergovernmental Insurance Fund**

Ms. Gruener stated she was contacted by John Daly, the insurance representative, asking that the Commission pass a renewal resolution for membership in the New Jersey Intergovernmental Insurance Fund. The resolution was included in the meeting packet and will cover the period January 1, 2025, through December 31, 2027. After some discussion, Commissioner Greason made a motion to pass the Resolution to Renew Membership in the New Jersey Intergovernmental Insurance Fund, the motion was seconded by Commissioner Eriksen and the motion passed.

  
E. Greason

**RESOLUTIONS**  
**RESOLUTION 2025-06**

**Resolution to Renew Membership in the New Jersey Intergovernmental Insurance Fund**

On a motion by Eileen Greason, seconded by Robert Eriksen, the following resolution was adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held February 20, 2025.

WHEREAS, the Board of Commissioners of the Warren County Mosquito Extermination Commission (hereinafter the "Local Unit") has determined that MEMBERSHIP IN THE New Jersey Intergovernmental Insurance Fund (hereinafter the "Fund") established pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 et seq), is in the best interest of the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Warren County Mosquito Extermination Commission in the State of New Jersey as follows:

SECTION 1. The Warren County Mosquito Extermination Commission hereby agrees to continue as a member in the "Fund" for a period commencing on 01/01/2025 and terminating on 12/31/2027 for the following types of insurance coverage:

- a) Workers Compensation and Employers Liability
- b) General Liability (including Police Professional & Public Officials Liability);
- c) Motor Vehicle and Equipment Liability Coverage;
- d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment and Boiler & Machinery)
- e) Environmental Impairment Liability
- f) Cyber Liability

SECTION 2. Local Unit agrees to enter into and abide by the terms of the Indemnity and Trust Agreement, attached hereto as Exhibit 1. Local Unit hereby authorizes and directs the Warren County Mosquito Extermination Commission to execute the Indemnity and Trust Agreement, and such other documents as are necessary to comply with the requirements of the Fund.

SECTION 3. The Bylaws of the New Jersey Intergovernmental Insurance Fund are hereby adopted and accepted by the Local Unit and the Local Unit hereby agrees to conduct its membership in the "Fund" according to the rights and obligations set forth therein.

SECTION 4. The Local Unit certifies that it has never defaulted on claims under a self-insurance plan and that it has not had its insurance canceled for non-payment of premium for a period of at least two (2) years prior to this application.

SECTION 5. Inconsistent Resolutions. All resolutions, or parts thereof that are or may be, inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.

SECTION 6. Severability. If any section, paragraph, subdivision, clause or provision of this Resolution shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Resolution shall be deemed valid and effective.

SECTION 7. Effective Date. This Resolution shall take effect upon its passage.

  
E. Greason

**EXECUTIVE SESSION**

With no further business to discuss, the meeting was adjourned at 8:44 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer



The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, March 13, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:15 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summer, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES <small>(remote)</small>
Mr. Eriksen	YES <small>(remote)</small>
Ms. Cooke-Gibbs	NO
Dr. Roscoe	YES <small>(remote)</small>
Ms. Ciesla, County Commissioner	NO

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. Formal action may be taken by the Warren County Mosquito Commission at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as to attend in person. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the February 20, 2025, meeting. He asked if there were any corrections or modifications to the minutes. There being none, Commissioner Summers made a motion to approve the minutes. Commissioner Eriksen seconded the motion, and the motion carried.

### PUBLIC COMMENTS

### SECRETARY/TREASURER'S REPORTS

Chairman Burke noted the February 28, 2025, Budget & Treasurer's Reports were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Eriksen and the motion carried.

  
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E. Greason

### **SUPERINTENDENTS REPORT**

Work on the 2024 Annual Report continues; it will be ready for the April meeting. The test results for ticks submitted in the fall are coming in, all results should be received by the April meeting. The renewal application for the NPS permit in the DWGNR was submitted. The investigator's annual report has not been submitted, as it is awaiting the fall tick test results. More applications for the seasonal position were received and interviews have taken place; conditional employment was offered to one applicant. An inspector trainee was hired conditionally upon passing the physical/drug screening and the motor vehicle driver's history review. The larviciding site list was updated and addresses were added to the database for the annual notification postcards to be sent out to residents with mapped larval sites on their properties (or with access points on their property). The postcards were printed and are scheduled to be mailed out shortly. The municipal packets were mailed out to all 22 municipalities, as required annually by the NJ Pesticide Regulations. They were also emailed so the municipalities have a digital version they can link on their website. The information is also available on our website. Aerial congested area fly over approvals were sent to the affected municipalities and all have been returned. The annual records review is completed, and approved items will be disposed of today. Annual respiratory fit testing was conducted for the permanent employees. The written procedure was updated. Ms. Gruener met with Tim Weir, risk manager with NJIIF, for instructions on how to conduct new PPE assessments. Ms. Gruener completed a survey from Isik Unlu at Louisiana State University regarding special districts, commissions, and other forms of mosquito control agencies. Ms. Gruener completed a survey received from a senior at William Patterson University Honors College regarding how mosquito control decisions are made.

February precipitation in the Oxford rain gauge was 2.68" which is below the 10-year average for February in that location. The Revco freezer stopped holding temperature; this will be discussed further under Unfinished Business.

The Power tilt repairs were approved by the SMCC at their January meeting; however, updated quotes were needed and have since been obtained and submitted. The bulldozer refurbishment was approved by the SMCC, however there is a delay at the state treasury. A drainage pipe at Silver Fox Farm in Hope Township was dug out and repaired; rocks and debris were removed. Mowing equipment is being researched and quotes are being sought.

Mr. Hagerty and Mr. Necina completed the fixed flow rate calibration of the Hylio Ag-210 for granular larviciding applications with several products. Swath widths will be calibrated in the next week or two. The first larvae of the season were found the week of March 3<sup>rd</sup> and are being raised in the lab for identification.

The final two days of mosquito and tick presentations were given at the Phillipsburg Elementary School, bringing the total number of students to reach 396. Also, on March 6, 2025, the mosquito and tick presentation was given to 48 students at Allamuchy Township School. Ms. Gruener and Ms. Fisher continue to be busy with NJMCA Treasurer/Bookkeeper tasks leading up to the annual meeting.

Mr. Flohn was presented with the NJMCA Achievement Award at the Northern Training Session on March 11, 2025. Mr. Flohn plans to retire September 1, 2025. Ms. Gruener stated more of a discussion regarding his replacement will take place in May or June.

### **PRESENTATION OF BILLS**

Chairman Burke noted that master voucher M2025-03 (Resolution 2025-07) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Eriksen made a motion to approve master voucher M2025-03 (Resolution 2025-07) in the amount of \$133,050.63. The motion was seconded by Commissioner Greason and the motion carried.

  
E. Greason

### COMMUNICATION

- D. Fonseca, Rutgers U to Y. Linton, Smithsonian Institute to & fro re: The Walter Reed Biosystematics Unit defunding
- K. Buttaro, Cryostar to J. Gruener & C. Fisher, to & fro re: PM Renewal Contract and PO cancellation
- J. Gruener to All Warren County municipalities re: Annual adult mosquito control information packet
- K. Victorella, NJ DEP to J. Gruener re: Final Surface Water Master General Permit Renewal
- I. Unlu, AMCA to J. Gruener re: Pros & Cons of Mosquito Control Commissions
- E. Cheung, William Patterson U to J. Gruener re: Survey on mosquito control practices
- C. Inscho, WC Supervisor Bridges & Roads to Dept. Heads re: Fuel System User Update
- J. Gruener to J. Mooney, Nisivoccia & Co. re: Annual Records Disposal Authorization
- J. Gruener to NJ Affirmative Action Office re: Contract Award for Aerial Larviciding Applications

### UNFINISHED BUSINESS

#### Purchase of a Replacment Ultra Low Temperature Freezer

The state-owned Revco freezer has not been holding temperature and been making strange noises. The temperature has been registering at -45 degrees. It is twenty-four years<sup>old</sup> and no longer supported financially by the state. Ms. Gruener stated she had completed research on purchasing a new freezer last year when it was having issues after major repairs; updated quotes were received from the same companies. Last year, Cryostar came through and repaired the issues under warranty, the purchase of a new freezer was not needed. Ms. Gruener asked for approval for the purchase of an 11 cubic foot ultra-low temperature chest freezer from Life Science Refrigeration. Ms. Gruener stated that this would be an unbudgeted purchase. After some discussion, Commissioner Roscoe made a motion to approve the purchase of a replacement ultra-low temperature freezer. The motion was seconded by Commissioner Eriksen and the motion carried.

Commissioner Eriksen made a motion to withdraw the funds, to purchase the replacement ultra-low temperature freezer from reserves as an emergency purchase and move the funds into M-15 Equipment Purchases. The motion was seconded by Commissioner Summers and the motion carried.

### NEW BUSINESS

### RESOLUTIONS

#### RESOLUTION 2025-08

##### Resolution Approving the Purchase of a Replacement Ultra Low Temperature Freezer

On a motion by Douglas Roscoe seconded by Robert Eriksen the following resolution was unanimously adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held March 13, 2025.

**WHEREAS**, the Warren County Mosquito Extermination Commission (the "Commission") currently leases a 2001, 23 cubic foot, ultra-low temperature (ULT) freezer from the NJ State Mosquito Control Commission Equipment Use Program (SMCC#83); and

**WHEREAS** the NJ State Mosquito Control Commission no longer supports the ULT freezer but is not able to surrender it to the Commission; and

**WHEREAS** the current ULT freezer is integral to the Commission's adult mosquito surveillance program as well as the Commission's disease surveillance program; and

  
E. Greason

**WHEREAS** the ULT freezer is utilized for storage of dry ice and storage of mosquito and tick samples slated for virus testing; and

**WHEREAS** the state-leased ULT freezer is 24 years old and is currently not functioning properly; and

**WHEREAS** repairs to the state-leased ULT freezer are expected to be costly; and

**WHEREAS**, replacement of the freezer is advised due to the age of the freezer and increasing repairs; and

**WHEREAS** replacement freezers suitable to our needs were researched; and

**WHEREAS** it was determined that a chest freezer larger than 5 cubic square feet but smaller than 23 cubic square feet with a temperature range of -40° C to -86° C would best fit the needs of the Commission; and

**WHEREAS**, pursuant to NJ Public Contracts law, quotes were obtained from more than 3 vendors for ULT freezers between 5 cubic feet and 23 cubic feet in size; and

**WHEREAS**, the lowest quote for the most suitable chest freezer was received from Life Science Refrigeration, 145 Gibraltar Ave, Annapolis, MD, for an 11 cubic foot chest freezer for a total price of \$8,898.00 including shipping; and

**WHEREAS**, the purchase of a replacement ULT freezer was not included in the 2025 budget; and

**WHEREAS**, funds for the purchase of a replacement ULT freezer are available in line M-15 (Equipment Purchase); and

**WHEREAS**, the Superintendent has prepared the Certification of Availability of Funds in connection with the purchase.

**THEREFORE, BE IT RESOLVED**, the Warren County Mosquito Extermination Commission hereby authorizes the purchasing agent to purchase an 11 cubic foot ultra-low temperature chest freezer from Life Science Refrigeration, 134 Gibraltar Ave, Annapolis, MD 21401.

#### **EXECUTIVE SESSION**

With no further business to discuss, the meeting was adjourned at 8:59 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer

The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, April 17, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:16 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summers, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES
Mr. Eriksen	YES <small>(remote)</small>
Ms. Cooke-Gibbs	NO
Dr. Roscoe	YES <small>(remote)</small>
Ms. Ciesla, County Commissioner	NO

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. Formal action may be taken by the Warren County Mosquito Commission at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as to attend in person. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

The Local Finance Notice outlining the requirements of local government officials to file financial disclosures by April 30, 2025, was received and shared with the Commissioners and Commission attorney.

### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the March 13, 2025, meeting. He asked if there were any corrections or modifications to the minutes. One correction was noted on page three. Commissioner Eriksen made a motion to approve the minutes with correction. Commissioner Greason seconded the motion, and the motion carried.

### PUBLIC COMMENTS

### SECRETARY/TREASURER'S REPORTS

Chairman Burke noted the February 28, 2025, Treasurer's Reports for the Fulton Bank accounts and the March 31, 2025, Budget & Treasurer's Reports were presented at the meeting for approval. Chairman

  
E. Greason

Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Roscoe and the motion carried.

### **SUPERINTENDENTS REPORT**

The 2024 Annual Report was completed and will be discussed under New Business. The renewal application for the National Park Service permit in the Delaware Water Gap National Recreation area was received. The IAR, Investigator's Annual Report, was submitted for 2024. The EPA's annual Pesticide Environmental Stewardship Program, PESP, survey was completed. The new Inspector Trainee, Elizabeth Hankinson, started March 24, 2025, and is in the process of learning the Central Route. Seasonal positions continue to be filled. The annual fire department letter was mailed out with a list of pesticides and their locations along with building diagrams. The annual records review and disposal have been completed. Ms. Gruener is in the process of completing the cyber insurance policy renewal. The water management and the lab b computers were replaced; both were originally installed in 2017. The employee 1095 forms were filed with the State of NJ. The pre-application notices were sent to the school districts with larval sites prior to the extended release briquets treatment during spring break. Nisivoccia performed the financial audit on April 10, 2025.

The Oxford rain gauge recorded 2.68' of rain in February and 2.4" of rain in March, both below the 10-year average. Larval surveillance began in March with the first larvae of the season being collected on March 3<sup>rd</sup>. Applications to control larval populations started the following week as populations increased.

The Power tilt repairs were approved by the SMCC at their January meeting and the updated quotes were received, but the selected vendor, PowerCo, needs to update some documents in the NJ Start system before proceeding with repairs. A vendor brought a Ventrac mower to the office and gave a demonstration at Cat Swamp, Oxford. The acetylene and oxygen tanks for welding were returned to Airgas to save the annual rental fee since no regular welding takes place any longer.

Fish are scheduled to be picked up from the Hackettstown hatchery on April 14<sup>th</sup> and 16<sup>th</sup>. Swath width calibrations for the Hyllo have not taken place due to poor weather conditions coinciding with time availability. Backpack sites have been treated by Mr. Hagerty and Mr. Flohn. Briquet site treatments have begun.

Tick testing from last fall was completed and included in the 2024 Annual Report.

Most staff attended the NJMCA Northern Recertification Training for recertification credits for their pesticide licenses. Ms. Giordano presented "Practical strategies to collect, rear, and utilize wild caught Culex mosquitoes for insecticide resistance testing" at both NJMCA training sessions. Four staff members attended the NJMCA Annual Meeting March 18-21, 2025. Ms. Gruener and Ms. Giordano attend the NEVBD pre-season Insecticide Resistance Zoom meeting. Three staff members attended Valent's Granular Deposition Swath Calculator for Drones or Aircraft via Zoom.

### **PRESENTATION OF BILLS**

Chairman Burke noted that master voucher M2025-04 (Resolution 2025-09) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Greason made a motion to approve master voucher M2025-04 (Resolution 2025-09) in the amount of \$73,821.91. The motion was seconded by Commissioner Eriksen and the motion carried.

### **COMMUNICATION**

- NJ DOH to J. Gruener re: 2024 RTK Survey
- J. Gruener to Wings Aerial Applicators LLC. Re: Aerial contract documents

  
E. Greason

- NJ Pensions & Benefits to J. Gruener re: Employer Certification of Final Service & Salary submitted for S. Oliphant
- FAA UAS Support Center to J. Necina re: Drone registration
- L. Grafas, GPC, Inc. to J. Gruener re: Contractor co-op
- K. Barnes, WC Land Preservation to J. Gruener re: WC Bicentennial Celebration invitation
- J. Gruener to Oxford Volunteer Fire Dept. re: Annual pesticide list & storage location
- J. Gruener to PowerCo Inc. re: Help with NJ Start System requirements
- E. Nemeth, NJIIF to J. Gruener re: Annual Motor Vehicle Summary
- J. Gruener to Liberty Learning Center, Blair Academy, Great Meadows Regional School District, Blairstown Elementary School, Warren Hills Regional High School, Washington Township School District, North Warren High School re: Pesticide Application
- J. Gruener to S. Crans, OMCC re: Revco freezer
- A. Giordano to NJ Light Trap cooperators re: Installation of NJ Light Traps

### UNFINISHED BUSINESS

### NEW BUSINESS

#### 2025 Annual Report

Ms. Gruener stated the 2024 Annual Report was hand delivered to each commissioner. Ms. Gruener reviewed the report. Commissioner Eriksen stated it was a well-organized, detailed, and valuable report. After some discussion, Commissioner Greason made a motion to accept the 2024 Annual Report and forward it to the County Commissioners. Commissioner Eriksen seconded the motion, and the motion carried.

### RESOLUTIONS

### EXECUTIVE SESSION

With no further business to discuss, the meeting was adjourned at 9:04 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer



The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, May 15, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:16 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summers, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES
Mr. Eriksen	YES <small>(remote)</small>
Ms. Cooke-Gibbs	YES <small>(remote)</small>
Dr. Roscoe	YES <small>(remote)</small>
Ms. Ciesla, County Commissioner	NO

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. Formal action may be taken by the Warren County Mosquito Commission at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as to attend in person. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

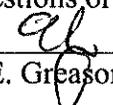
### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the April 17, 2025, meeting. He asked if there were any corrections or modifications to the minutes. There being none, Commissioner Eriksen made a motion to approve the minutes with correction. Commissioner Greason seconded the motion, and the motion carried.

### PUBLIC COMMENTS

### SECRETARY/TREASURER'S REPORTS

Chairman Burke noted the April 30, 2025, Budget & Treasurer's Reports and a Budget Transfer were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Summers and the motion carried. The budget transfer will move \$914 from M-03 Insurance to M-05 Legal Ads/Advertising, to cover an increase in newspaper advertising. Chairman Burke asked if there were any questions or concerns

  
E. Greason

regarding the transfer. There being none, Commissioner Greason made a motion to approve the budget transfer. The motion was seconded by Commissioner Eriksen and the motion carried.

### SUPERINTENDENTS REPORT

The new Inspector Trainee, Elizabeth Hankinson, is working independently on the Central Route. The seasonal positions are now filled. Tom Possessky returned from last season to cover the North Route and three new seasonals have been hired and are scheduled to begin training on May 19, 2025. The 2025 National Park Service permit for surveillance in the Delaware Gap National Recreation Area was received. The 2025 NJDEP/Department of Agriculture beekeeper list was received and reviewed, and the contact list updated. The new ultra-low temperature freezer was received. Camden County MEC would like the state-owned Revco freezer; the transfer process has begun. PowerCo has not yet completed the paperwork required for the SMCC to pay for the repairs through NJ Start; research for other vendors to repair the Power tilt has begun. The state-owned bulldozer is still at Malletto Bros. and has been there since November awaiting SMCC direction. The new 2025 Ford Ranger was delivered, however it arrived with a 5-foot bed instead of the 6-foot bed that was ordered. After several discussions with the dealer and some research, it became evident that Ford was unable to produce this feature in 2025. Last month, Ms. Gruener was asked to participate in a survey, "How Mosquito Control Agencies make Decisions," conducted by senior, Ethan Cheung from William Patterson's Honor College. Ms. Gruener received the results of the survey which were shared with the commissioners present at the meeting. A survey was completed for the NJDOH regarding our vector surveillance program.

The Oxford rain gauge recorded 4.45" of precipitation in April, which is slightly above the 10-year average. So far in May, we have received about six inches of rain. Larval surveillance has increased; 1,693 inspections took place in April. The primary larval mosquito collected changed from *Aedes canadensis* to *Aedes vexans*; which is a few weeks earlier than normal. Stink water was prepared in late April. NJ light traps were calibrated and installed during the week of May 5, 2025. The NJ state laboratory will begin testing mosquitoes next week for the 2025 season. Hunterdon County will transport our samples to PHEL again this year.

Several water management requests have been received. An unmaintained detention pond at Laurel Court in Independence Township was researched with the help of Sandy Myers from Soil Conservation and Finelli Engineering. A request to inspect a clogged pipe at Rydell Road in Allamuchy Township was investigated. The pipe was clear; however, a beaver dam was located on Trout Brook between Lenape Lane and Shades of Death Road. A request to clear a blockage on the Musconetcong River was received. After some research, it was discovered that the resident lives in Morris County and the blockage cannot be easily accessed from the Warren County side. The request was transferred to Morris County Mosquito Control, who it turns out, has previously cleared a blockage at this location. A request to restore a silted-in farm pond in Frelinghuysen was also received. Hand clearing has been done at several sites in White and Hope Townships. Tires were picked up from White, Liberty, Washington, and Hope Townships and brought to the recycling trailer.

Swath width calibrations for the Hyllo AG-210 were completed with the blank corn cob granular flying at 20-, 30-, 40-, and 50-foot altitudes. Swath width calibrations are still needed for the P-35 granular. Staff have been busy covering the routes; Ms. Giordano and Mr. Hagerty covering the South Route, Ms. Hankinson and Ms. Gruener (when time allows) are covering the Central Route, Mr. Flohn and Mr. Possessky are covering the North Route, Mr. Necina is covering the East Route, and Mr. Hagerty, Ms. Gruener, and Mr. Flohn are covering aerial larviciding sites. The second round of backpack sites have been treated. The first aerial larviciding application of the year took place on May 7, 2025. A total of 982 acres were aerielly treated in Allamuchy, Frelinghuysen, Independence, Liberty, Oxford, and White Townships. Fish, supplied by the Charles O. Hayford Hatchery, Hackettstown, NJ, were stocked

  
E. Greason

April 14<sup>th</sup> and April 16<sup>th</sup> at fifty-one sites throughout the County. ULV sprayers were installed on trucks 354 and 360. Flow rates were calibrated in-house, and droplets were calibrated at Sussex County Mosquito Control by a representative from Adapco/Azelis.

A presentation was given to fourth grade students at Pohatcong Elementary School. Also, a booth was set up and attended at the Hope Green Fair. The Malaria/Dog Heartworm display finished out April at the Southwest branch of the Warren County Library. The office is hosting Ryan Dajczak from Mercer County Mosquito Control for the Peer Shadowing Assignment. Ms. Giordano also plans to participate in the program.

Ms. Fisher and Ms. Giordano constructed a new tick drag and repaired one previously made. Ms. Giordano has continued tick surveillance. The 2024 tick surveillance results were sent to the Frelinghuysen Forest Preserve and Merrill Creek reservoir for those sites. A new location in Johnsonburg was found for 2025 spring tick surveillance.

### PRESENTATION OF BILLS

Chairman Burke noted that master voucher M2025-05 (Resolution 2025-10) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Eriksen made a motion to approve master voucher M2025-05 (Resolution 2025-10) in the amount of \$62,789.31. The motion was seconded by Commissioner Roscoe and the motion carried.

### COMMUNICATION

- D. Davis, WC Personnel Dept. to J. Gruener re: Healthcare Benefits and Mr. Flohn's retirement
- J. Gruener to S. Crans & A. Angelus, SMCC re: Repairs to the Powertilt
- A. Angelus, OMCC to J. Gruener re: Extended T0153 Insecticide Contracts
- A. Angelus, OMCC to J. Gruener re: RFPs sent out regarding dozer refurbishment
- J. Gruener to S. Myers, Upper Delaware Soil Conservation District re: Stormwater facility-9 Laurel Court
- M. Hoban, OMCC to J. Gruener re: Peer Shadowing Assignment
- J. Gruener to S. Crans, SMCC re: Surrendering of 2001 ultra-low temperature Revco freezer
- J. Gruener to WC Board of Commissioners re: 2024 Annual Report

### UNFINISHED BUSINESS

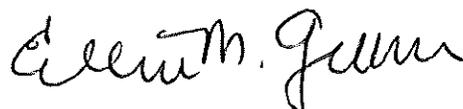
### NEW BUSINESS

### RESOLUTIONS

### EXECUTIVE SESSION

With no further business to discuss, the meeting was adjourned at 9:01 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer



The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, June 19, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey, with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:24 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summers, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES
Mr. Eriksen	YES <small>(remote)</small>
Ms. Cooke-Gibbs	YES <small>(remote)</small>
Dr. Roscoe	YES <small>(remote)</small>
Ms. Ciesla, County Commissioner	YES <small>(remote)</small>

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. The Warren County Mosquito Commission may take formal action at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as attending in person. Public participation is encouraged. To ensure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

Warren County's Bicentennial Celebration will be held on June 28, 2025. Commission staff will set up a display and be in attendance from 12:00-6:00 pm. The event runs from 12:00 pm -9:00 pm.

### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the May 15, 2025, meeting. He asked if there were any corrections or modifications to the minutes. There being none, Commissioner Eriksen made a motion to approve the minutes. Commissioner Roscoe seconded the motion, and the motion carried.

### PUBLIC COMMENTS

### SECRETARY/TREASURER'S REPORTS

Chairman Burke noted that the May 31, 2025, Budget & Treasurer's Reports and a Budget Transfer were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Eriksen and the motion

  
E. Greason

carried. The budget transfer will move \$1,000 from M-08 Permits/Engineering/Water Management to M-14 Lab/Field Supplies and will move \$10,000 from M-01 Salaries/Wages to M-10 Fish/Insecticides/Licenses. Chairman Burke asked if there were any questions or concerns regarding the transfer. There being none, Commissioner Greason made a motion to approve the budget transfer. The motion was seconded by Commissioner Eriksen, and the motion carried.

### SUPERINTENDENTS REPORT

All three new seasonal employees started training on May 19, 2025; all completed their onboarding and in-house training, with two completing field training and receiving their pesticide operators' licenses. One employee is only working three days a week and is still working on the required on-the-job training. The state-owned Revco ultra-low temperature freezer has been successfully transferred to Camden County Mosquito Control Commission. Quotes for the power tilt were sought from two vendors on the NJ Start approved list; however, one declined the quote request. MTE Hydraulics was the only company to submit a quote, which was then submitted to OMCC; their response is awaited. The new Ford Ranger was registered, titled, and stocked for use as a route truck. The SMCC started a Peer Shadowing Program in which personnel from one county mosquito control agency visit another "host" county agency for one day during an assigned week. Participants and hosting are voluntary. Ms. Gruener volunteered for our agency to host, and Ms. Giordano, Mr. Hagerty, and Mr. Necina asked to participate in the visit of other agencies. The commission hosted Ryan Dajczak from Mercer County, and it was very beneficial to both parties. Mr. Dajczak was most interested in seeing our laboratory workflow but also showed interest in the drone program and trap maintenance. First, Ms. Gruener provided him with an overview of our program. Then Ms. Giordano hosted him for the majority of the day, showing him our trapping program and lab workflow. Finally, Mr. Necina showed him some tricks for trap maintenance and reviewed the drone program. Ms. Giordano is scheduled to visit Sussex County, Mr. Hagerty to visit Mercer County, and Mr. Necina to visit Middlesex County. The COA monthly reports were submitted to the FAA for the Hyllo flights for April and May. The draft audit was received from Nisivoccia and reviewed by Ms. Gruener and Ms. Fisher. There were no recommendations made in the final audit, and it will be included in July's packet for commissioner review. Issues with sending the beekeeper notification emails were found after sending the first notification of the season for an adult mosquito treatment. The emails sent to Gmail addresses were not delivered. After communication with My Corporate Hosting Solutions, the website and email host, it was suggested that a email group subscription would be the way to go; however, after looking into the options, the recipients must opt into the group, this could create a huge issue if all the beekeepers did not opt in, so it was decided not to pursue this option. The second option was to send out an email to 5-10 recipients at a time and include the commission Gmail address in each email to confirm transmission. Although cumbersome, this proved to be the best option at this time. Eleven email groups were set up to include all the beekeepers; eleven emails are sent out for each adulticide notification to adhere to pesticide regulations.

The Oxford rain gauge recorded 9.91" of precipitation in May, which is more than double the 10-year normal for that gauge. To date, 2.37" has been collected in the Oxford gauge in June. The most abundant species collected in CO<sub>2</sub>-baited traps was *Aedes vexans*, a floodwater nuisance species. High populations of *Aedes trivittatus*, a high floodwater species, started to pick up at the end of May, and collections increased markedly by the second week of June. No further WNV positive results have been received; however, results have been received from the state laboratory in the last two weeks due to an issue on their end. Ms. Giordano collected egg rafts from Meadow Breeze Park in Washington Township to send to the NEVBD for insecticide resistance testing; unfortunately, they were hatched out and identified as *Culex restuans*, which cannot be submitted without being accompanied by *Culex pipiens*.

  
E. Greason

Hand cleaning of stormwater facilities was completed at several sites on the south, east, and central routes. More research was conducted on the stormwater facility at 9 Laurel Court. Research was also started on a silted-in farm pond in Frelinghuysen Township on Mill Road. A request came in for ditch cleaning on the Warren County Farmers Fair property.

Catch basin treatments were started in June, with the north route basins being completed and the south route basin treatment started; completion has been delayed due to seasonals being busy with route work. The second aerial larviciding application of the year took place on June 4, 2025; 258 acres were treated in Allamuchy, Independence, and Oxford Townships. Twenty thousand fathead minnows were picked up from the Hackettstown hatchery on May 21, 2025, and stocked in sites in Blairstown, Frelinghuysen, Hardwick, Hope, Independence, Mansfield, and White Townships. Adult mosquito control applications were conducted on one night in May at two locations, and to date, in June, four nights of ULV spraying at thirty locations in seven townships.

Ms. Fisher created and set up an informational display for National Mosquito Control Awareness; it was placed at the Richard Gardner branch of the WC Library for one week, then transferred to the WC Administration building for one week, and it is scheduled to go to the Southwest branch of the WC library for the next two weeks. Ms. Gruener gave an interview with WFMZ TV on June 17<sup>th</sup> and with WRNJ radio. Ms. Gruener and Ms. Fisher attended a phone conference with Michelle Hollander from Career Carnival. Ms. Gruener attended the Women at Work Conference through the Government Finance Officers Association and the NJLM Mini Conference for continuing education credits for her QPA certification. Ms. Rodriguez viewed AMCA's Best Management Practices for Mosquito Control training online.

### PRESENTATION OF BILLS

Chairman Burke noted that master voucher M2025-06 (Resolution 2025-11) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Greason made a motion to approve master voucher M2025-06 (Resolution 2025-11) in the amount of \$54,604.26. The motion was seconded by Commissioner Eriksen and the motion carried.

### COMMUNICATION

- A. Flohn to B. Burke re: Retirement announcement
- A. Angelus, OMCC to J. Gruener, to & fro re: John Deere dozer refurbishment
- S. Crans, SMCC to J. Gruener re: 2025 Fair/Show Animal Health Recommendations
- N. Cepparulo, Hunterdon County Mosquito Control to R. Hagerty, J. Gruener, to & fro re: Mosquito habitat, Pohatcong Twp.
- A. Angelus, OMCC to J. Gruener re: Updated Exhibit A, SMCC Lease Agreement
- A. Angelus, OMCC to J. Gruener re: SMCC Revco freezer transfer
- J. Lake, WC Fire Marshal to J. Gruener re: Notice of Violations & Order to Correct
- A. Angelus, OMCC to J. Gruener re: John Deere dozer refurbishment bid
- C. Fisher & S. Crans, A. Angelus, OMCC, to & fro re: Registration for Eager Beaver trailer
- J. Occi, NJDOH to J. Gruener re: Mosquito samples test results

### UNFINISHED BUSINESS

### NEW BUSINESS

  
E. Greason

**Notification of Retirement-Andrew Flohn**

Ms. Gruener noted that Mr. Flohn submitted his notification of retirement letter; his official retirement date will be September 1, 2025. Ms. Gruener stated Mr. Flohn came to the Commission with 25 years' experience, with a willingness to help co-workers, his opinion was greatly regarded and trusted; he would be missed. Commissioner Eriksen stated that Mr. Flohn has been an asset to the commission; the talents and gifts he shared with the commission are deeply appreciated. Commissioner Eriksen made a motion to accept Mr. Flohn's letter of retirement. The motion was seconded by Commissioner Greason and the motion carried.

**RESOLUTIONS**

**EXECUTIVE SESSION**

With no further business to discuss, the meeting was adjourned at 9:08 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer

The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, July 17, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey, with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:18 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summers, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES
Mr. Eriksen	YES
Ms. Cooke-Gibbs	NO
Dr. Roscoe	YES <small>(remote)</small>
Ms. Ciesla, County Commissioner	NO

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. The Warren County Mosquito Commission may take formal action at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as attending in person. Public participation is encouraged. To ensure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

The Warren County Farmers Fair will be held from July 26 to August 2, 2025. The Commission will be setting up a display in the County Commissioner's building.

### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the June 19, 2025, meeting. He asked if there were any corrections or modifications to the minutes. There were none, so Commissioner Eriksen made a motion to approve the minutes. Commissioner Greason seconded the motion, and the motion carried.

### PUBLIC COMMENTS

### SECRETARY/TREASURER'S REPORTS

Chairman Burke noted that the June 30, 2025, Budget & Treasurer's Reports were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Eriksen, and the motion carried.

  
E. Greason

### SUPERINTENDENTS REPORT

The part-time seasonal employee has completed her on-the-job training; it took a bit longer since she only works 3 days per week. The 2024 Right to Know survey has been completed and submitted. There has been no progress on the repairs to the state-owned Power Tilt or on the refurbishment of the state-owned bulldozer. The scheduled visits of our staff to other agencies (as part of the SMCC Peer Shadowing Program) were put on hold temporarily until work slows down. The COA monthly reports were submitted to the FAA for Hylio flights for June. Frontier Precision will be sending a new battery and connectors for the Hylio drone; an electrical arc disabled the connector.

The Oxford rain gauge recorded 2.92" of precipitation in June, which is below the 10-year June average for the rain gauge. After the increased precipitation in May, there were 2,401 larval inspections completed in June throughout the County. Along with the increased precipitation, *Aedes trivittatus*, a high floodwater nuisance species, was the most abundant species collected. The temporary flight restrictions that were in place for the Fourth of July weekend (due to President Trump's visit to NJ) prevented an aerial larviciding application from occurring on 1,529 acres in Frelinghuysen, Allamuchy, Independence, Liberty, White, and Oxford Townships. Wings Aerial Applicators researched the possibility of an exemption; however, exemptions are seldom given and require the pilot to maintain constant radio contact with the control tower. This is impossible to do in the areas of the applications, so the exemption was ruled out. The missed aerial larviciding application did increase adult mosquito populations in some areas, which led to increased adult mosquito control efforts; however, several sites dried down before adult mosquitoes could emerge, thankfully. Rain then followed, and on July 16<sup>th</sup>, an aerial larviciding application took place, treating 1,149 acres in Oxford, White, Liberty, Independence, Allamuchy, and Frelinghuysen Townships. Populations of species that develop in containers, primarily *Aedes albopictus*, are steadily increasing in Phillipsburg and other urban areas.

Hand cleaning of stormwater facilities was completed in Hope, Frelinghuysen, and White Townships. Brush cutting and access clearing was done at sites in Frelinghuysen, Hope, Independence, Liberty, Independence, and Allamuchy Townships. Mr. Flohn performed mowing and chainsawing at Cat Swamp in Oxford and Youngs Island in Independence/Allamuchy Townships. Potential water management projects were inspected, and Mr. Flohn's opinion was sought on a silted pond on Mott Road in Frelinghuysen, a silted ditch off County Route 661 in Frelinghuysen, and the detention pond on Laurel Court in Independence Township.

Thirty-eight abandoned tires from Jenny Jump State Park were picked up and loaded into our recycling trailer. The first round of catch basin treatments is almost fully completed. Ms. Giordano and Mr. Hagerty have been doing a great job keeping up with the adult mosquito treatments.

An informational and interactive display was set up and manned by Ms. Gruener and Ms. Hankinson for the County's Bicentennial celebration on June 28, 2025. There was non-stop interaction with the public. Ms. Fisher set up an informational display at the Southwest branch of the Warren County Library for National Mosquito Control Awareness for the last two weeks of June. Ms. Gruener was interviewed by Joyce Estey at WRNJ radio on July 7, 2025. Ms. Giordano wrapped up Spring tick surveillance and submitted the collected ticks. The County invited staff to take voluntary CPR training; several staff members took the course. One of the trucks backed into a shed at a local business, and an insurance claim was filed.

### PRESENTATION OF BILLS

Chairman Burke noted that master voucher M2025-07 (Resolution 2025-12) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Greason made a motion to approve master voucher M2025-07 (Resolution 2025-12) in the amount of \$55,629.29. The motion was seconded by Commissioner Eriksen and the motion carried.

  
E. Greason

**COMMUNICATION**

- NJ Division of Pensions & Benefits to J. Gruener re: Enrollment of E. Hankinson
- E. Kabert, Jenny Jump State Forest to J. Gruener re: Tire recycling
- C. Madey, KCK Catering to J.Gruener re: Vehicle damage to shed

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**2024 Audit**

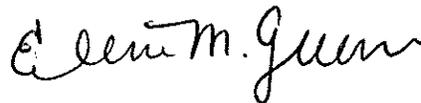
The 2024 Financial Audit was received and reviewed. There were no recommendations made. After some discussion, Commissioner Roscoe made a motion to accept the 2024 Financial Audit by Nisivoccia. Commissioner Greason seconded the motion and the motion carried.

**RESOLUTIONS**

**EXECUTIVE SESSION**

With no further business to discuss, the meeting was adjourned at 8:46 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer

  
E. Greason



The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, August 21, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey, with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:19 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summers, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES
Mr. Eriksen	YES <small>(remote)</small>
Ms. Cooke-Gibbs	YES <small>(remote)</small>
Dr. Roscoe	YES <small>(remote)</small>
Ms. Ciesla, County Commissioner	NO

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. The Warren County Mosquito Commission may take formal action at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as attending in person. Public participation is encouraged. To ensure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the July 17, 2025, meeting. He asked if there were any corrections or modifications to the minutes. There were none, so Commissioner Eriksen made a motion to approve the minutes. Commissioner Greason seconded the motion, and the motion carried.

### PUBLIC COMMENTS

### SECRETARY/TREASURER'S REPORTS

Chairman Burke noted that the July 31, 2025, Budget & Treasurer's Reports and a Budget Transfer were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Eriksen, and the motion carried. The Budget Transfer moved \$200 from M-08 Permits/Engineering/Water Management to M-13 Shop Supplies. Chairman Burke asked if there were any questions or concerns regarding the budget

  
E. Greason

transfer. There being none, Commissioner Eriksen made a motion to approve the reports. The motion was seconded by Commissioner Greason, and the motion carried.

### SUPERINTENDENTS REPORT

The scheduled visits of our staff to other agencies as part of the SMCC Peer Shadowing Program, were put on temporary hold until the season slowed down a bit. Under the Peer Shadowing Program, a visit from an inspector from Passaic County is scheduled for the end of August. The COA monthly reports were submitted to the FAA for the Hyllo flights for July. There have been numerous issues with the Hyllo drone; and the possibility of returning it under the one-year warranty is being explored. During the September meeting of the Associated Executives of Mosquito Control in NJ, Dr. Greg Williams will be giving a presentation and demonstration of the DJI treatment drone. The Riverside Diner finally cashed the check given to them to pay for the December Holiday Breakfast. Matthew Lucas, the East Route seasonal employee, left last week to return to school. Dayana Rodriguez, the part-time seasonal, is leaving at the end of August as she is moving. Amanda Burdett, South Route and Thomas Possessky, North Route, seasonal employees can stay on a little longer as Ms. Burdett has graduated and Mr. Possessky is retired.

The Oxford rain gauge recorded 6.35" of precipitation in July, which is slightly below the 10-year average. Ms. Giordano conducted in-house insecticide resistance testing on *Culex pipiens* using the CDC bottle bioassay method against natural pyrethrins. The *Cx. pipiens* were collected on office property in Oxford and then hatched and raised to adults. The 3-day old adult mosquitoes showed high levels of resistance to pyrethrins. Staff have been busy catching up with catch basin treatments. During the first two weeks of August, the CO2- baited traps were still collecting *Aedes trivittatus* and *Aedes vexans*; however, populations are much lower than in previous months. *Aedes albopictus* populations are continuing to rise in urban areas. Yard audits were conducted in areas with high *Aedes albopictus* populations, such as Phillipsburg, Alpha, Belvidere, and Greenwich. Mr. Hagerty and Mr. Possessky conducted untreated pool inspections during which containers were found and emptied or treated. A travel-related Zika virus case was reported to Ms. Gruener by the WC Health Department. The address of the patient was given, the area around the person's address was trapped and the pertinent mosquitoes were sent to NJPHEL for testing.

A potential locally acquired malaria case, found in Morris County, NJ, is being investigated. The resident has no travel history. This would be the first locally acquired case in NJ since 1991.

Inspections were carried out and photos taken of stormwater facilities that are in need of maintenance in Panther Valley, Allamuchy Township. Hand clearing of one of the Panther Valley stormwater facilities was completed to remove blockages. Brush clearing and access clearing were done at sites in Oxford and White Townships. Brush clearing was completed at several airspray sites. Several potential water management projects were inspected prior to Mr. Flohn's retirement to get his input; a silted pond on Mott Road in Frelinghuysen, a silted ditch off County Route 661 in Frelinghuysen, and a detention pond on Laurel Court in Independence Township. Tires were picked up and loaded into the recycling trailer; thirty-eight tires from Jenny Jump State Park and one hundred and two tires from a residence on Route 94 in Knowlton Township were collected. An aerial larviciding took place on July 16, 2025, treating 1,149 acres in Oxford, Liberty, White, Independence, Allamuchy, and Frelinghuysen Townships. During July, there were 470 ground larviciding applications.

An informative and interactive booth was set up and manned nightly for the Warren County Farmers' Fair from July 26<sup>th</sup> through August 2, 2025. The display featured a handmade tree and sun which shone the light on the common mosquito myths. The display won first place for the best County display at the fair. Information was shared with all the municipalities where adult mosquito control was scheduled to take place, and township officials were encouraged to share it with their residents through their websites

  
E. Greason

and social media outlets. In highly populated areas, the County's RAVE system was used to send phone alerts prior to truck -mounted adult mosquito control applications.

All tick samples collected during the spring surveillance season were identified, pooled, entered into VectorSurv, and submitted to the state laboratory to close the spring surveillance and the 2024/2025 grant year. A larval *Dermacentor variabilis* (American dog tick) was collected, photographed, and retained for the collection. It is rare to collect the larval stage of this species of tick.

Basic Life Support classes, including CPR certification, were attended on July 7 and July 15, 2025, by three full-time staff and three seasonal staff.

### PRESENTATION OF BILLS

Chairman Burke noted that master voucher M2025-08 (Resolution 2025-13) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Greason made a motion to approve master voucher M2025-08 (Resolution 2025-13) in the amount of \$102,172.74. The motion was seconded by Commissioner Roscoe and the motion carried.

### COMMUNICATION

- J. Gruener to S. Cardone, NJ Civil Service Commission re: Certification of Eligibles
- K. Lucas, AMCA to J. Gruener re: Call to Action: Kay Hagan Tick Reauthorization Act S2294/HR 4348)
- H. Luberto, WC Public Information to J. Gruener & L. Ciesla, WC Commissioner re: Adulticide Treatment in Phillipsburg, NJ
- NJDOH re: Local Acquired Malaria Case, Morris County, NJ

### UNFINISHED BUSINESS

### NEW BUSINESS

#### Retirement of Andrew Flohn

Ms. Gruener stated that Mr. Flohn's last working day was August 8, 2025, and his official retirement date is September 1, 2025. Ms. Gruener read Resolution 2025-14, Retirement of Andrew Flohn, the resolution she penned in honor of Mr. Flohn. Chairman Burke made a motion to pass the resolution. Commissioner Greason seconded the motion and the motion carried unanimously.

### RESOLUTIONS RESOLUTION 2025-14

#### Retirement of Andrew Flohn

On a motion by Bradley Burke, seconded by Eileen Greason, the following resolution was adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held August 21, 2025.

**WHEREAS**, Andrew Flohn has applied for retirement with the NJ Public Employees' Retirement System and is scheduled to retire on September 1, 2025, after fifteen years of service to the Warren County Mosquito Extermination Commission; and

**WHEREAS**, Mr. Flohn brought 27 years of experience as a truck driver and heavy equipment operator with him to the Commission; and

**WHEREAS**, Mr. Flohn's expertise, skills, and dedication were evident from the start of his employment with the Commission; and

  
E. Greason

**WHEREAS**, Mr. Flohn maintained the Commission's many ditch systems and access roads with care and precision; and

**WHEREAS**, over his 15 years with the Commission, Andrew Flohn cleared over 50 blockages from the County's streams, namely the Pequest, Musconetcong, and Paulins Kill River systems, as well as Bear Creek, Furnace Brook, Honey Run, Pohatcong Creek, Shabbecong Creek, Buckhorn Creek, and Hatchery Brook; and

**WHEREAS**, Mr. Flohn performed access brush clearing, trail mowing, and hand clearing at hundreds of sites over the years, ensuring his co-workers could always get where they needed to go to perform their job; and

**WHEREAS**, Mr. Flohn got along with everyone inside and outside the Commission and worked with several organizations through the years on Shared Service Agreements, including Hackettstown Charles O. Hayford Fish Hatchery, Warren County Soil Conservation District, Franklin Township, Phillipsburg Department of Public Works, Warren County Road Department, and the Hunterdon County Mosquito Control; and

**WHEREAS**, Andrew Flohn earned certifications in Mosquito Biology and Larval Habitat Recognition through the Rutgers Office of Continuing Education; and

**WHEREAS**, Mr. Flohn's willingness to embrace learning about mosquitoes and his deep appreciation for the outdoors are just a few qualities that made him an asset to the Commission; and

**WHEREAS**, Mr. Flohn monitored the larval mosquito sites in Blairstown, Hardwick, and Knowlton Townships with great care and assisted with training seasonal staff for his route each season; and

**WHEREAS**, when Mr. Flohn wasn't busy monitoring the north route or working on a water management project, he would happily go where needed, which was usually tire and container clean-up or trapping adult mosquitoes for service requests; and

**WHEREAS**, Mr. Flohn's organizational and mechanical skills and ability to envision a better future led to countless improvements in the Commission's program, including multiple storage solutions and priceless advice for the operational and administrative operations of the Commission; and

**WHEREAS**, Mr. Flohn's vast knowledge of Warren County and its surrounding areas, including their rich history and intricate river systems, along with his commitment and contributions, have left an indelible mark on the Commission.

**NOW, THEREFORE, BE RESOLVED** that the Warren County Extermination Commission expresses its sincere gratitude for the years of service and the valuable contributions Andrew Flohn has made to the Warren County Mosquito Extermination Commission and to the State of NJ and wishes him all the best in his well-deserved retirement.

### EXECUTIVE SESSION

With no further business to discuss, the meeting was adjourned at 9:19 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer

The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, September 18, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey, with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:20 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summers, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES
Mr. Eriksen	YES <small>(remote)</small>
Ms. Cooke-Gibbs	NO
Dr. Roscoe	NO
Ms. Ciesla, County Commissioner	NO

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. The Warren County Mosquito Commission may take formal action at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as attending in person. Public participation is encouraged. To ensure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the August 21, 2025, meeting. He asked if there were any corrections or modifications to the minutes. There were none, so Commissioner Eriksen made a motion to approve the minutes. Commissioner Greason seconded the motion, and the motion carried.

### PUBLIC COMMENTS

### SECRETARY/TREASURER'S REPORTS

Chairman Burke noted that the August 31, 2025, Budget & Treasurer's Reports were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Eriksen, and the motion carried.

  
E. Greason

### SUPERINTENDENTS REPORT

Ms. Giordano and Mr. Hagerty spent the day with Sussex County Mosquito Control as part of the SMCC Peer Shadowing program. Procedures on adult mosquito control, disease surveillance, and larval control were shared. The renewal applications for Pollution Liability, Public Officials and Employment Practices liability were submitted to NJIIF along with updated vehicle and equipment schedules. Dr. Douglas Roscoe is not seeking re-appointment as a commissioner, an application for a replacement commissioner was received and will be discussed further under New Business. A Resolution to honor Doug will be presented at the next meeting.

Ms. Gruener continues to gather information in an effort to monetize the water management program and determine how much time the heavy equipment operator spent on water management projects versus other tasks. In the meantime, before a decision is made regarding the direction of the HEO/Inspector position, the 2026 Plans & Estimates need to be produced to be submitted to the NJ Agricultural Experiment Station before the due date of November 1, 2025. Ms. Gruener would like to stay with the status quo for submission of the Plans & Estimates, as she will not have enough time to finalize the review of the Water Management (WM) program to make a recommendation. Aside from the review of the WM program, additional questions will need to be answered about filling the open position as to where another workstation could be located because the facility is already at capacity. Possible options were discussed as well as water management programs of several other counties.

The Oxford rain gauge recorded 2.12" of precipitation in August, which is about one-third of the ten-year average. An average of 2.16" fell across the state making it the 13<sup>th</sup> driest year on record. About 34% of mosquitoes collected in traps were *Aedes albopictus*. It has been an average year for West Nile virus. To date 340 samples have been submitted to NJ PHEL from Warren County with only 14 samples testing positive for WNV. There have been only six human cases of WNV across the state.

The OMCC informed the WCMEC that the bulldozer could be taken to AC Equipment for refurbishment; however, it is still at Miletta Brothers in Cedarville. The notification came after Mr. Flohn's last day, so arrangements were made by the OMCC to move the machine using staff from Fish & Wildlife.

Brush clearing took place throughout the county. Inspection of all the pools on the untreated pool list was completed. The third round of catch basin treatments have taken place.

Adult mosquito control information was shared with all townships where adult mosquito control was scheduled to take place, and township officials were encouraged to share it with their residents through their websites and social media outlets. In highly populated areas, the County's RAVE system was used to send phone alerts prior to truck-mounted adult mosquito control applications.

Another interview was given with WRNJ. An informational display was set up in the outer lobby of the county administration building for several weeks.

Dr. Greg Williams from Hudson County Mosquito Control gave a drone demonstration after the September Associated Executives of NJ in Mosquito Control meeting held in Middlesex County. The demonstration was on a DJI treatment drone. The drone was smoothly operated and with no issues, unlike the American-made Hyllo drone. DJI is currently undergoing a Federal Security Review and could face a ban in the US if the review is not completed or if an issue arises during the review.

Cassandra Wilson from KCK Catering in Great Meadows contacted Ms. Gruener stating that the insurance company still had not contacted her regarding the damage to her storage shed, after being backed into by a seasonal employee driving a Commission truck. There was no damage to the truck; however, there was extensive damage to the shed. Ms. Gruener contacted PMA Management regarding the issue.

  
E. Greason

### PRESENTATION OF BILLS

Chairman Burke noted that master voucher M2025-09 (Resolution 2025-15) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Eriksen made a motion to approve master voucher M2025-09 (Resolution 2025-15) in the amount of \$41,841.62. The motion was seconded by Commissioner Greason and the motion carried.

### COMMUNICATION

- C. Fisher to D. Roscoe, to & fro re: Re-appointment
- Dr. Vincent Zaccheo to J. Gruener re: Commissioner application
- C. Wilson, KCK Catering to J. Gruener, to & fro re: Accident, damage to storage shed
- J. Gruener to M. Lombardi, PMA Group, to & fro re: Insurance Claim
- J. Lake, WC Fire Marshall to J. Tibbets, E. Hammer, J. Gruener re: Fire Alarm Inspection
- J. Gruener to C. Inscho, WC Bridge & Road Dept. re: Railroad Bridge issue
- T. Parisi, WC Planning Dept. to J. Gruener re: Nearmap Trial
- J. Gruener to DEP Pesticide Control re: Basic Pesticide Class expiration/timing of Applicator exam

### UNFINISHED BUSINESS

### NEW BUSINESS

#### Commissioner Candidate

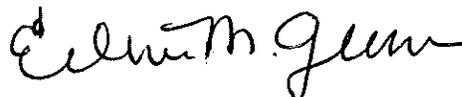
Ms. Gruener stated that Dr. Douglas Roscoe has opted not to continue as a commissioner when his appointment expires October 18, 2025, as he will be moving to San Diego, California to be closer to family. Previously, Dr. Vincent Zaccheo was approached about serving as a commissioner, he had submitted an application but the commissioner he was to replace was able to continue. Ms. Gruener contacted Dr. Zaccheo once again, and he was still interested; he re-submitted an application. Commissioner Eriksen stated he would be confident, because of Dr. Zaccheo's positive reputation within the community, to forward the application to the County Commissioners. Commissioner Greason made a motion to accept Dr. Zaccheo's application and to forward it to the Board of County Commissioners for consideration of appointment. The motion was seconded by Commissioner Eriksen and the motion carried.

### RESOLUTIONS

### EXECUTIVE SESSION

With no further business to discuss, the meeting was adjourned at 9:16 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer



The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, October 16, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey, with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:15 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summers, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES
Mr. Eriksen	YES <small>(remote)</small>
Ms. Cooke-Gibbs	NO
Dr. Vincent Zaccheo	YES
Ms. Ciesla, County Commissioner	YES <small>(remote)*</small>

\*Ms. Lori Ciesla attended the meeting in-person from 8:15-8:20 to swear in Dr. Vincent Zaccheo and from 8:20 attended remotely.

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. The Warren County Mosquito Commission may take formal action at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as attending in person. Public participation is encouraged. To ensure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

### OATH OF OFFICE

Dr. Vincent Zaccheo took the oath of office, administered by Commissioner Lori Ciesla, and took his place as a member of the Commission.

### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the September 18, 2025, meeting. He asked if there were any corrections or modifications to the minutes. There were none, so Commissioner Eriksen made a motion to approve the minutes. Commissioner Greason seconded the motion, and the motion carried.

### PUBLIC COMMENTS

  
E. Greason

### SECRETARY/TREASURER'S REPORTS

Chairman Burke noted that the September 30, 2025, Budget & Treasurer's Reports and Budget Transfers were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Eriksen, and the motion carried. Ms. Gruener stated the budget transfers are as follows: \$27,000 from M-09 Contract Services to M-15 Equipment Purchases, \$15,000 from M-02 Benefits to M-15 Equipment Purchases, \$500 from M-04 Telephone/Internet to M-14 Lab/Field Supplies, and \$400 from M-06 Mtgs/Membership/Education to M-14 Lab/Field Supplies. The increase in M-15 Equipment Purchases will cover the purchase of a new mower and the increase in M-14 Lab/Field Supplies will cover the purchase of parts for mosquito surveillance traps. Chairman Burke asked if there were any questions or concerns regarding the Budget Transfers. There being none, Commissioner Greason made a motion to approve the budget transfers. The motion was seconded by Commissioner Zaccheo, and the motion carried.

### SUPERINTENDENTS REPORT

The budget request was received from the County, and the 2026 draft budget was prepared for review and will be discussed under New Business. The 2026 Plans & Estimates were finalized and will be discussed under New Business. Ms. Giordano completed the 2024/25 end of year tick surveillance report, the report was submitted to the NJDOH. The tick grant funding for the 2025-26 surveillance year was verbally confirmed. Work on the evaluation of the water management program has stalled due to other pressing deadlines. Research on trucks available to purchase under state contract led to the decision to purchase a Ford F150 with an extended cab and a full-size bed. The compact pickup truck was decided against due to it being almost the same size as a full-size truck, a five-foot bed, and limited space in the cab.

The Oxford rain gauge recorded 3.94" of precipitation in September, which is below the ten-year average of 4.74" for that gauge. Fish site inspections, brush cutting, and stormwater facility (SWF) inspections have taken place in preparation for next season enabling the preparation of lists for sites that require fish stocking and SWF that require maintenance. To date, 420 mosquito samples have been submitted to the NJPHEL lab for testing, with 16 samples testing positive for West Nile virus. Statewide, five samples have tested positive for Jamestown Canyon virus, with one human case in Middlesex County. Only seven service requests were received in September, four of those were generated by *Aedes albopictus* activity. Staff have conducted yard audits in multiple neighborhoods in response to *Aedes albopictus* populations. Hand cleaning projects took place at two detention basins in White Township. Minimal ground larviciding treatments took place in September. The third and final round of catch basin treatments were completed. Adult mosquito control applications were conducted on three nights in September at five sites in five municipalities and one application in two municipalities took place to date in October.

An informational booth was set up at the Harvest Festival in Hope, NJ on October 4, 2025, and staffed by Ms. Gruener and seasonal, Ms. Burdett. Mr. Hagerty provided a WNV summary report for the Greenwich Township Environmental Commission meeting. Adult mosquito control information was shared with all townships where control was scheduled to take place, and township officials were encouraged to share the information with their residents through their websites and social media platforms. In highly populated areas, the County's RAVE system was used to send phone alerts prior to truck-mounted adult mosquito control applications.

Fall tick surveillance began on September 22, 2025, and will continue into November. To date, tick dragging has been completed at sixteen sites in ten municipalities and has taken place at least once per

  
E. Greason

site. Tick collections have increased, and it is interesting to note that nymphs and larvae are still being collected.

Software updates were completed for the Hylio AG-210 and the granular spreader was returned for a replacement. Mr. Necina has been researching 3D printers for purchase.

Ms. Hankinson has begun studying for the Core and Category 8B exams for her pesticide applicator license. Mr. Necina and Mr. Hagerty visited Hunterdon County to witness several larval black fly applications completed by hand. Both are interested in obtaining certification in Category 8A, Public Health (black fly and tick applications are covered with this category). All staff members have completed (Cyber) Security Awareness Training, Level 1 through the NJIIF.

### PRESENTATION OF BILLS

Chairman Burke noted that master voucher M2025-10 (Resolution 2025-16) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Eriksen made a motion to approve master voucher M2025-10 (Resolution 2025-16) in the amount of \$48,883.34. The motion was seconded by Commissioner Greason and the motion carried.

### COMMUNICATION

- J. Gruener to WC Board of Commissioners re: Commissioner re-appointment and appointment
- J. Gruener to Warren County Library, Northeast Branch, Phillipsburg Free Public Library, Warren County Community College, Warren County Library re: Distributing the 99<sup>th</sup> Proceedings of the NJMCA
- A. Angelus, OMCC to J. Gruener re: 2026 SMCC Lease Agreement
- A. Lazorisak, County Administrator to B. Burke re: Re-appointment as Commissioner
- A. Lazorisak, County Administrator to V. Zaccheo re: Appointment as Commissioner
- A. Lazorisak, County Administrator to D. Roscoe re: Accepted resignation as Commissioner
- A. Giordano to NJ light trap Co-operators: R. Sehulster, M. Ivaseczko, Mountain Lake Fire Dept., E. Woronowicz re: Thank you
- S. Tracey, NJDOH to J. Gruener re: NJDOH Tick Surveillance Agreement 2025-26

### UNFINISHED BUSINESS

### NEW BUSINESS

#### Resolution Honoring Dr. Douglas Roscoe

Ms. Gruener stated she wrote a resolution in honor of Dr. Douglas Roscoe and it was included in the meeting packet. Commissioner Eriksen stated it was an honor to make the motion to accept the resolution. Commissioner Greason seconded the motion ~~can~~ the motion carried.

#### 2026 Budget Request

Ms. Gruener stated that the 2026 budget request was included in the meeting packet. Ms. Gruener reviewed the changes, which included a reduction in M-05 Legal Ads/Advertising due to new laws allowing placement of notifications directly on the Commission website, slight increases in educational training, website costs, increase in pesticide costs, slight increase in vehicle maintenance and fuel, and also a slight increase in Lab/Field supplies. Thus, leaving the bottom line at a modest 1.14% increase. After some discussion Commissioner Greason made a motion to accept the 2026 Budget Proposal and to forward it to the Warren County Board of Commissioners. The motion was seconded by Commissioner Summers and the motion carried.

  
E. Greason

**2026 Plans & Estimates**

The 2026 Plans & Estimates were included in the meeting packet. Ms. Gruener reviewed the summary of changes for the document. After some discussion, Commissioner Eriksen made a motion to accept the 2026 Plans & Estimates and forward copies to the proper entities. The motion was seconded by Commissioner Greason and the motion carried.

**RESOLUTIONS**

**RESOLUTION 2025-17  
Resolution Honoring Douglas Roscoe**

On a motion by Robert Eriksen, seconded by Eileen Greason, the following resolution was unanimously passed by the Mosquito Extermination Commission of the County of Warren at a meeting held October 16, 2025.

**WHEREAS**, Dr. Douglas Roscoe has dedicated decades to public service in New Jersey, advancing environmental health, wildlife conservation, and public safety; and

**WHEREAS**, Dr. Douglas Roscoe's former work as a Research Scientist/Wildlife Pathologist & Supervisor of the Office of Fish & Wildlife Health and Forensics in the NJ Division of Fish and Wildlife led to groundbreaking research in wildlife disease surveillance and environmental toxicology by making early progress researching and addressing the nationwide issue of lead poisoning issues in waterfowl, designing techniques to slow the spread of the raccoon rabies epizootic, and monitoring outbreaks of epizootic hemorrhagic disease (EHD) in white-tailed deer, and detection of West Nile virus in crows when it was first introduced, thereby benefiting wildlife conservation, ecological systems and public health; and

**WHEREAS**, Dr. Douglas Roscoe was appointed to serve on the Warren County Mosquito Control Commission in April of 2018; and

**WHEREAS**, his extensive background in wildlife management, biological systems, intimate knowledge of wildlife diseases and expertise in wildlife pathology have significantly contributed to the Warren County Mosquito Control Commission's ability to protect residents from mosquito-borne diseases through environmentally sound practices; and

**WHEREAS**, Dr. Douglas Roscoe's term as a Commissioner of the Warren County Mosquito Extermination Commission expires on October 18, 2025; and

**WHEREAS**, Dr. Roscoe has concluded his term and did not seek reappointment; and

  
E. Greason

**WHEREAS**, over the last seven years Dr. Douglas Roscoe's dedication, scientific expertise, calm demeanor, and attention to detail have enhanced the Commission's ability to implement effective and ecologically responsible mosquito management strategies.

**NOW, THEREFORE BE IT RESOLVED**, that the Warren County Mosquito Control Commission honors his exemplary service and lasting contributions and wishes him all the best in his next adventure.

**RESOLUTION 2025-18**  
**Resolution Approving the 2026 Budget Request**

On a motion by Eileen Greason, seconded by Peter Summers, the following resolution was adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held October 16, 2025.

**WHEREAS**, the Warren County Mosquito Extermination Commission was duly created and validly exists under virtue of New Jersey State Statute Title 26, Chapter 9; and

**WHEREAS**, the County of Warren requires the preparation and submission of the 2026 Warren County Mosquito Extermination Commission's budget to the Warren County Board of County Commissioners; and

**WHEREAS**, the Warren County Mosquito Extermination Commission's annual budget for Fiscal Year 2026 estimates the expenditures for the upcoming year required for the Salaries/Wages and Benefits for all of its employees as well as all Operational Expenses required to fulfill its mission and operate through the ensuing year; and

**WHEREAS**, the Warren County Mosquito Extermination Commission reviewed the proposed 2026 Budget prior to the October 16, 2025, regular meeting; and

**THEREFORE, BE IT RESOLVED** that the Warren County Mosquito Extermination Commission approves of the 2026 Proposed Budget; and

**THEREFORE, BE IT FURTHER RESOLVED** that the 2026 Proposed Budget will be submitted to Warren County Board of County Commissioners for its approval.

  
E. Greason

**RESOLUTION 2025-19**  
**Resolution Approving the 2026 Plans & Estimates**

On a motion by Robert Eriksen, seconded by Eileen Greason, the following resolution was adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held October 16, 2025.

**WHEREAS**, in compliance with New Jersey Statute 26:9-22, the Warren County Mosquito Extermination Commission annually develops a Plans and Estimates document for the upcoming year and submits it to the Director of the New Jersey Agricultural Experiment Station; and

**WHEREAS**, the Warren County Mosquito Extermination Commission follows the outline established through the Associated Executives of Mosquito Control Work in New Jersey (NJMCA Annual Meeting Proceedings, 1999, pages 53, 59-61) to standardize submissions from the counties; and

**WHEREAS**, the Warren County Mosquito Extermination Commission, reviewed the 2025 Plans and Estimates prior to the October 16, 2025, regular meeting; and

**THEREFORE, BE IT RESOLVED** that the Warren County Mosquito Extermination Commission approves of the 2026 Plans and Estimates; and

**THEREFORE, BE IT FURTHER RESOLVED** that the 2026 Plans and Estimates will be submitted to the current Executive Director of the NJ Agricultural Experiment Station, Laura Lawson, for her review and comments.

**EXECUTIVE SESSION**

With no further business to discuss, the meeting was adjourned at 9:22 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer

The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, November 20, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey, with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:23 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	YES
Mr. Summers, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES
Mr. Eriksen	YES
Ms. Cooke-Gibbs	NO
Dr. Vincent Zaccheo	YES
Ms. Ciesla, County Commissioner	NO

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Chairman Burke: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. The Warren County Mosquito Commission may take formal action at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as attending in person. Public participation is encouraged. To ensure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

### APPROVAL OF MINUTES

Chairman Burke stated the Commissioners were provided with minutes from the October 16, 2025, meeting. He asked if there were any corrections or modifications to the minutes. One correction was noted on page three, under New Business. Commissioner Eriksen made a motion to approve the minutes with the correction. Commissioner Zaccheo seconded the motion, and the motion carried.

### PUBLIC COMMENTS

### SECRETARY/TREASURER'S REPORTS

Chairman Burke noted that the October 31, 2025, Budget & Treasurer's Reports and Budget Transfers were presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Greason made a motion to approve the reports. The motion was seconded by Commissioner Eriksen, and the motion carried. Ms. Gruener stated the budget transfers are as follows: a total of \$10,950 from M-01 Salaries & Wages to be divided to the following: \$1,050 to M-12 Office supplies, \$600 to M-06 Mtgs/Membership/Education, \$1,300 to M-13 Shop Supplies, and \$8,000 to M-15 Equipment Purchases.

  
E. Greason

Chairman Burke asked if there were any questions or concerns regarding the Budget Transfers. There being none, Commissioner Eriksen made a motion to approve the budget transfers. The motion was seconded by Commissioner Greason, and the motion carried.

### **SUPERINTENDENTS REPORT**

The 2026 Commission approved budget was submitted along with an updated program summary to the County Board of Commissioners. The 2026 Plans & Estimates were submitted to NJAES. A pickup truck to replace truck #352 (2007 Ford Ranger) was researched and will be discussed under new business. The purchase of the Ventrac mower was researched. It is available under both the Hunterdon County Educational Cooperative and the National Cooperative, Sourcewell. Although it is more cumbersome to navigate, there are significant cost savings to purchase through Sourcewell. A notice of intent will be published with a comment period to end prior to the next Commission meeting and then the Commission can vote on that purchase. The final seasonal employee ended employment for the season on October 31<sup>st</sup>; all temporary employees have been separated from Civil Service. Staff have begun taking accumulated leave time as the end of the year quickly approaches. Work has begun on the 2025 Annual Report. The data for the end of year School IPM records are being compiled. Ms. Gruener stated an unemployment claim has been filed, and when billed, the claim will be paid out of the SUI account until the account is depleted.

The Oxford rain gauge recorded 3.63" for the month of October, which is below the 10-year average of 4.26" for that gauge. The state climatologist report for October states that an average of 3.79" fell across the state, which was 0.4" below the 30-year normal. The average temperature across the state was 56.2° F, which is 0.8° above the 30-year mean. Dry conditions kept the need for late season larval inspections down. In October, there were 375 larval inspections conducted, with only 61 required ground larviciding applications. For the month of October, (as of November 14<sup>th</sup>), 244 adult mosquitoes were identified from three different types of traps. In 2025, a total of 470 samples were submitted to PHEL for WNV testing, and 16 of those tested positive for West Nile virus. Of those 470 samples, 421 were also tested for eastern equine encephalitis, Jamestown Canyon virus, and St. Louis encephalitis, also, 49 samples were tested for LaCrosse encephalitis; none of the samples tested positive for the additional testing. The third and final round of catch basin treatments were completed in October. Adult mosquito control applications were conducted on two nights in October at three sites in Allamuchy, Greenwich, and Lopatcong Townships. UAS mapping of several sites is in the planning stages, including the entire length of the Morris Canal within Warren County's border. The central route is in the process of being updated/revised for the upcoming year.

After waiting since late 2024, the final approval was given from the SMCC to have the Powertilt attachment for the Kobelco repaired, after which it was decided the repairs can be made in-house. A hydraulic line on the Kobelco was leaking so it was temporarily plugged and then the hose was replaced. The NJ Office of Mosquito Control Coordination staff conducted the annual inspection of the State Mosquito Control Commission equipment currently leased to the WCMEC. A detailed list of stormwater facilities in need of maintenance was compiled for the central and south routes.

Presentations were given to the fourth-grade students at Washington's Memorial Elementary School by Ms. Fisher and Ms. Giordano. The website is in the process of being revised to include a page for legal notices as well as a few other small formatting changes.

Fall tick surveillance continues, ticks are being identified and pooled for submission to PHEL. The new granular spreader was received for the Hyllo AG-210; however, the new gasket/rubber spacer was not included with the spreader; reassembly and re-calibration cannot take place until it arrives.

Ms. Hankinson continued studying for the Core and Category 8B exams for her applicator's license. Mr. Necina is studying for the Category 8A exam to add to his pesticide applicator exam; both will be testing on December 2, 2025.

  
E. Greason

Sussex County Mosquito Control sent two employees to look at the colony cabinet for reference to build one to house a mosquito colony. The NJIIF unveiled a new claim reporting system and Ms. Gruener is learning to navigate the new system. Ms. Giordano and Mr. Hagerty are attending the Mosquito Surveillance and Management Strategies through Rutgers University. Ms. Giordano will attend the Advanced Adult Mosquito Identification course, in-person, on December 4-5, 2025, offered by NEVBD through Cornell University.

### PRESENTATION OF BILLS

Chairman Burke noted that master voucher M2025-11 (Resolution 2025-20) was presented at the meeting for approval. Chairman Burke asked if there were any questions or concerns. There being none, Commissioner Eriksen made a motion to approve master voucher M2025-11 (Resolution 2025-20) in the amount of \$52,579.32. The motion was seconded by Commissioner Greason and the motion carried.

### COMMUNICATION

- M. Hoban, NJDEP OMCC to J. Gruener re: Peer Shadow Surveys
- S. Tracey, NJDOH to J. Gruener, to & fro re: 2025-2026 Tick Surveillance Program
- J. Gruener to L. Lawson, NJ Ag. Experiment Station re: Submission of 2026 Plans & Estimates
- C. Fisher to D. Fonseca, Rutgers Center for Vector Biology, to & fro re: Submission of 2026 Plans & Estimates
- A. Wagner NJDEP Pesticide Control to J. Gruener re: Correction of Trainer Number on Basic Pesticide Training Certificate
- J. Gruener to WC Board of County Commissioners re: Submission of 2026 Budget Request

### UNFINISHED BUSINESS

#### NEW BUSINESS

##### **Resolution Honoring Eileen Greason**

Ms. Gruener presented a resolution honoring Eileen Greason's 26 years of service with the commission. Ms. Greason has been a commissioner since 1999; she has held the office of Secretary/Treasurer since 2006. Her unwavering commitment and guidance have helped to shape the commission into what it is today. Ms. Gruener read the resolution. Commissioner Eriksen made a motion to approve the resolution honoring Ms. Greason, the motion was seconded by Commissioner Zaccheo, with Commissioner Greason abstaining, the motion carried.

##### **Purchase of 2026 Ford F150 4WD Extended Cab Truck**

Ms. Gruener stated that Resolution 2025-22 was included in the meeting packet to approve the purchase of a 2026 Ford F150 4WD extended cab pick-up truck from the State Contract. This purchase was included in the budget for 2025. This truck will replace truck #352, a 2007 Ford Ranger. In the past the preference has been for compact pick-up trucks due to the lower height of the truck bed; however, compact truck sizes have increased, and now the full size truck bed height is only about one half inch taller than that of the compact truck and the length of the compact truck beds are now too short to fit both the pesticide lock box with a ULV sprayer. Commissioner Greason made a motion to approve the purchase of the 2026 Ford F150 4WD Extended Cab pick-up truck, the motion was seconded by Commissioner Eriksen and the motion carried.

  
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E. Greason

**RESOLUTIONS**

**RESOLUTION 2025-21**

**Resolution Honoring Eileen Greason's 26 Years of Dedicated Service to the Warren County Mosquito Extermination Commission**

On a motion by Robert Eriksen, seconded by Vincent Zaccheo, the following resolution was passed, with Eileen Greason abstaining, by the Mosquito Extermination Commission of the County of Warren at a meeting held November 20, 2025.

**WHEREAS**, Eileen Greason has faithfully served the residents of Warren County as a member of the Warren County Mosquito Extermination Commission since March 24, 1999; and

**WHEREAS**, over the course of 26 years, Eileen has demonstrated unwavering commitment to public health and environmental stewardship through her work on the Commission, helping to shape the mosquito control program and thereby improving the quality of life for county residents; and

**WHEREAS**, Eileen currently serves as Secretary/Treasurer of the Commission, and has been serving in this position since 2006, providing essential administrative support, guidance, and continuity to the Commission's operations; and

**WHEREAS**, Eileen also served on the Liberty Township Environmental Commission, where she promoted sustainability, citizen science, and community education, and she has also contributed to the Liberty Township Recreation Commission, supporting local recreational initiatives; and

**WHEREAS**, Eileen has further served Warren County through her professional role as an Inspector with the Upper Delaware Conservation District (formerly known as the Warren County Soil Conservation District), where she has worked to protect natural resources and promote responsible land use practices; and

**WHEREAS**, Eileen Greason's experience, reliability, and knowledge is highly valued as she continues to provide valuable input to the mosquito commission on many administrative and operational matters, and

**WHEREAS**, her dedication, professionalism, and community spirit have made a lasting impact on Warren County and serve as a model of public service.

**NOW, THEREFORE, BE IT RESOLVED**, that the Warren County Mosquito Extermination Commission hereby recognizes and honors Eileen Greason for over 26 years of outstanding service, and expresses its deepest appreciation for her contributions to the health and well-being of the residents of Warren County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be presented to Eileen Greason as a token of our gratitude and respect.

  
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E. Greason

**RESOLUTION 2025-22**

**Resolution Authorizing Purchase of a 2026 Ford F150 4WD Extended Cab from the State Contract #T2099 – 24-FLEET-77712**

On a motion by Eileen Greason, seconded by Robert Eriksen, the following resolution was unanimously adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held November 20, 2025.

**WHEREAS**, the Warren County Mosquito Extermination Commission needs a four-wheel drive larviciding route vehicle to replace truck #352, the 2007 Ford Ranger; and

**WHEREAS**, the Ford F-150 4WD extended cab with a 6.5-foot bed available by NJ State Contract # 24-FLEET-77712 fits the current needs of the Commission; and

**WHEREAS**, the Warren County Mosquito Extermination Commission, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5-34-7.29, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, the total price of the Ford F-150 4WD extended cab with quoted options from NJ State Contract Vendor, Ciocca Ford of Flemington, equals \$44,343.50; and

**WHEREAS**, the Warren County Mosquito Extermination Commission intends to execute a Certification of Availability of Funds; and

**THEREFORE, BE IT RESOLVED** that the Warren County Mosquito Extermination Commission authorizes the purchasing agent to purchase a 2026 Ford F150, 4WD extended cab with 6.5-foot bed from Ciocca Ford of Flemington, an approved New Jersey State Contract Vendor pursuant to all conditions of the individual State contracts for a total price not to exceed \$44,343.50.

**EXECUTIVE SESSION**

With no further business to discuss, the meeting was adjourned at 9:19 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer



The Warren County Mosquito Extermination Commission held a regular meeting on Thursday, December 18, 2025, in person at the office of the Warren County Mosquito Extermination Commission, 2 Furnace Street, Oxford, New Jersey, with remote attendance available through *GoToMeeting*. This meeting was held in accordance with the Open Public Meetings Act, Chapter 231, P.L.1975.

Chairman Burke called the meeting to order at 8:15 AM.

### ROLL CALL OF COMMISSIONERS

Mr. Burke, Chairman	NO
Mr. Summers, Vice-Chairman	YES <small>(remote)</small>
Ms. Greason, Secretary/Treasurer	YES <small>(remote)</small>
Mr. Eriksen	YES <small>(remote)</small>
Ms. Cooke-Gibbs	NO
Dr. Vincent Zaccheo	YES
Ms. Ciesla, County Commissioner	NO

### SALUTE TO THE FLAG

### OPEN PUBLIC MEETING NOTICE

Vice-Chairman Summers: Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Warren County Mosquito Commission to the Warren County Clerk, the Warren County Board of Commissioners, The Star Ledger, The Express Times, and by posting a copy thereof on the bulletin board in the office of the Board of Commissioners and the Mosquito Commission. The Warren County Mosquito Commission may take formal action at this meeting. The meeting was announced to include a link and a phone number to join the meeting remotely using a phone, computer, tablet, or smartphone, as well as attending in person. Public participation is encouraged. To ensure full public participation, those individuals with disabilities who wish to attend the meetings were advised to submit any requests for special accommodation one week in advance.

### ANNOUNCEMENTS

The holiday breakfast has been rescheduled to January 15, 2026, immediately following the re-organization meeting.

### APPROVAL OF MINUTES

Vice-Chairman Summers stated the Commissioners were provided with minutes from the November 20, 2025, meeting. He asked if there were any corrections or modifications to the minutes. One correction was noted on page two, under the Superintendent's Report. Commissioner Eriksen made a motion to approve the minutes with the correction. Commissioner Zaccheo seconded the motion, and the motion carried.

### PUBLIC COMMENTS

### SECRETARY/TREASURER'S REPORTS

Vice Chairman Summers noted that the November 30, 2025, Budget & Treasurer's Reports and Budget Transfers were presented at the meeting for approval. Vice Chairman Summers asked if there were any questions or concerns regarding the Budget & Treasurer's Reports. There being none, Commissioner Eriksen made a motion to approve the reports. The motion was seconded by

  
E. Greason

Commissioner Zaccheo, and the motion carried. Ms. Gruener stated the budget transfer is as follows: \$300 from M-01 Salaries & Wages to M-05 Legals Ads/Advertising. Vice Chairman Summers asked if there were any questions or concerns regarding the Budget Transfer. There being none, Commissioner Greason made a motion to approve the budget transfer. The motion was seconded by Commissioner Zaccheo, and the motion carried.

### **SUPERINTENDENTS REPORT**

The Notice of Intent to purchase the Ventrac mower from Sourcewell, the National Cooperative, was advertised. This purchase will be discussed under New Business. Work on the Annual Report continues and should be completed by the February or March meeting. Staff members have been taking accumulated leave time as the end of the year is quickly approaching. Data for the end of year School IPM records was compiled but has not yet been sent to the applicable schools. The 2025 season summary was written and submitted to the NJMCA newsletter. A survey was received and completed regarding public communication/ outreach for the upcoming public communications class being offered by the NEVBD/Cornell University. Open enrollment for health insurance coverage ended Friday, December 12, 2025. Costs for 2026 medical coverage premiums increased 12%, which is less than the increase the State Health Benefits Plan is experiencing. Dental plan premiums will not change for 2026. Ms. Gruener registered for Radius R and learned how to use it. It is a new claim reporting platform that PMA Company is using for insurance claims submitted to the NJIIF. The 2025-26 insurance policies were sent via email and were downloaded onto a jump drive. The aerial larviciding bid packet was updated and will be discussed under New Business.

November was a dry month. The Oxford rain gauge recorded 1.6" of precipitation in November, which is below the 10-year average of 3.5" for that gauge. Thirteen of the last fifteen months have been deficient in precipitation. Trap motors and parts were ordered and received, and all traps are being rebuilt. The gravid traps are almost complete.

Ms. Gruener has been working on evaluating the water management program to be able to estimate potential costs of contracting out the work. The water management project data from 2013-2022 has been summarized and analyzed to determine how many days typical projects are open with machines on site. Two years' worth of weekly reports from the HEO were entered into excel to determine the percentage of time spent per task category. Two contractors were surveyed regarding cost ranges with and without equipment. Once completed, the information will be shared in an email and later discussed at the January meeting. The air dryer tank purge valve on the 2018 International dump truck is stuck, so Cory brothers will make a road call to come and repair it, so it can be moved to the yard for the winter. Mr. Necina started researching applicator licensing for phragmites control.

UAS mapping of several sites is in the planning stages, including the entire length of Morris Canal within Warren County's border. The year-end inventory of pesticides was completed. The central file and SDS books are being updated for Hazardous Communication/ Right to Know compliance. Mr. Hagerty is teaching Ms. Hankinson the importance of the files and how they are updated. All three ULV machines were taken off the trucks, cleaned, and winterized and are being stored in the garage for the winter.

Fall tick surveillance has ended, Ms. Giordano has identified, pooled, and submitted all ticks to PHEL. One thousand ticks were submitted for the 2024-2025 grant cycle.

A tick presentation is scheduled for the National Park Service in April. Tick biology, tickborne diseases, tick bite prevention, and data collection from the DGNRA will be presented. The legal notice page was added to the website. Additionally, a few more changes to the website are planned. The requirements of legal notices have changed since newspapers have ceased being printed. Beginning in March 2026, public entities will be required to post their legal notices on their websites and archive

  
E. Greason

expired notices within the website. Beginning January 1, 2026, public entities will be required to advertise in a local newspaper the location of the public notices twice a month for all of 2026.

Mr. Necina passed the 8A (public health) pesticide exam, and Ms. Hankinson passed the Core and 8B (mosquito) pesticide applicator exams. Ms. Giordano attended the Advanced Adult Mosquito Identification Course sponsored by the SMCC and NEVBD, the course had an online portion as well as a hands-on in-person portion and was extremely well organized. The course provided and used a different identification key that the Commission staff were unfamiliar with. Ms. Gruener, as the President of the Associated Executives of Mosquito Control in NJ, attended the One Health Stakeholder Meeting. The meeting was set up as a round-table discussion and was very productive. It was a great networking event; Ms. Gruener met an employee of the State Office on Planning and may be able to get mosquito control involved in the planning of stormwater facilities.

### **PRESENTATION OF BILLS**

Vice Chairman Summers noted that master voucher M2025-12 (Resolution 2025-23) was presented at the meeting for approval. Vice Chairman Summers asked if there were any questions or concerns. There being none, Commissioner Eriksen made a motion to approve master voucher M2025-12 (Resolution 2025-23) in the amount of \$40,390.97. The motion was seconded by Commissioner Greason and the motion carried.

### **COMMUNICATION**

- D. Fonseca, Rutgers, Center for Vector Biology to J. Gruener, to & fro re: 2026 Plans & Estimates
- D. Davis, Warren County to J. Gruener re: Open Enrollment
- NJDEP to J. Gruener re: 2025 Pesticide Use Survey Information
- E. Wengryn, NJ Dept. of Ag to J. Gruener re: Thank you for attendance at the NJ One Health Stakeholder Workshop
- C. Fisher, J. Gruener to S. Benzkofer, My Corporate Hosting, to & fro re: Website updates
- J. Gruener to W. Lane, NJ Office of Planning re: Mosquito Control & Stormwater Facilities
- AMCA to J. Gruener re: House Bill (H.R. 3898) Reducing Regulatory Burdens Act of 2025

### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

##### **2026 Aerial Larviciding Bid Packet**

Ms. Gruener stated that the 2026 aerial larviciding bid packet required no major revisions, only the dates were updated. She also stated she was told that the current pilot will not be submitting a bid for 2026. Advertising will take place on December 29, 2025, with the opening of the bid packets received January 13, 2026. This will allow enough time, before the season begins, for a second advertising should no bids be received. Commissioner Greason made a motion to approve the 2026 Aerial Larviciding Bid Packet. The motion was seconded by Commissioner Eriksen and the motion carried.

##### **Purchase of Replacement Network Printer/Copier**

Ms. Gruener stated that Resolution 2025-25 was included in the meeting packet with the information for purchasing a replacement network printer/copier. Three quotes were received for the replacement of the printer/copier. The Ricoh IM C2510 best fits the commission's needs and is in the NJ state cooperative contract. A motion to purchase the Ricoh IM C2510 was made by Commissioner Zaccheo. The motion was seconded by Commissioner Eriksen and the motion carried.

##### **Purchase of Ventrac Tractor with Tough Cut Mower**

  
E. Greason

The Notice of Intent to purchase the Ventrac mower from the Sourcewell National Cooperative Contract was advertised and the comment period closed on December 11, 2025 with no comments received. The Ventrac is a compact tractor with a rough cut mower attachment, that can operate in wet areas and on steep banks (30° bank), which will be helpful in stormwater facilities. Staff have been looking at this tractor for a number of years to augment the Acrease pull-behind mower. Commissioner Greason made a motion to purchase the Ventrac tractor with tough cut mower. The motion was seconded by Commissioner Eriksen and the motion carried.

#### **Draft 2026 Meeting Schedule**

The introduction of the 2026 meeting schedule was included in December 2025 meeting packet for informational purchases and will be discussed further at the January 2026 meeting.

### **RESOLUTIONS**

#### **RESOLUTION 2025-24**

#### **Approval of 2026 Aerial Application Bid Specifications and Authorization to Advertise for Bids for Aerial Application of Larvicides**

On a motion by Eileen Greason, seconded by Robert Eriksen, the following resolution was adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held December 18, 2025.

**WHEREAS**, the Warren County Mosquito Extermination Commission requires the services of an aerial applicator to provide aerial larviciding to large tracts of mosquito habitat that are too large to efficiently treat with ground-based equipment; and

**WHEREAS**, the Warren County Mosquito Extermination Commission needs to solicit formal bids, for the aforementioned services, in accordance with the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**THEREFORE, BE IT RESOLVED** that bid specification for the aerial application of larvicides for 2026 for Warren County Mosquito Extermination Commission is hereby approved.

**THEREFORE, BE IT FURTHER RESOLVED** that the Superintendent is hereby authorized to advertise for bids for the above in the Star Ledger.

#### **RESOLUTION 2025-25**

#### **Resolution Approving the Purchase of a Replacement Network Printer/Copier/Scanner**

On a motion by Vincent Zaccheo, seconded by Robert Eriksen, the following resolution was unanimously adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held December 18, 2025.

**WHEREAS**, the Warren County Mosquito Extermination Commission (the "Commission") currently owns a 2013 Konica Minolta bizhub C224e network printer/copier/scanner; and

**WHEREAS** the quality of the output produced from the current printer/copier/scanner has declined significantly over time; and

**WHEREAS** comparable network printers and their prices were researched; and

**WHEREAS** the RICOH IM C2510 fits the Commission's needs and is available on the NJ state cooperative contract #25-COMG-99562; and

  
E. Greason

**WHEREAS** the Warren County Mosquito Extermination Commission, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5-34-7.29 et seq., may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS** the Warren County Mosquito Extermination Commission intends to enter into a contract with Atlantic-Tomorrow's Office, a State Contract Vendor through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts for a one-time purchase; and

**WHEREAS**, the purchase of a replacement network printer/copier/scanner was not included in the 2025 budget; and

**WHEREAS**, the total cost of purchase is below the Commission's bid threshold; and

**WHEREAS**, funds for the purchase of a replacement network printer/copier/scanner are available in line M-15 (Equipment Purchase); and

**WHEREAS**, the Superintendent has prepared the Certification of Availability of Funds in connection with the purchase.

**THEREFORE, BE IT RESOLVED**, the Warren County Mosquito Extermination Commission hereby authorizes the purchasing agent to purchase a RICOH IM C2510 with dual scan document feeder, duplex, 2-drawers, 1,100 sheet paper supply, 100 sheet bypass, USB/SD port, with network printing and color scanning for a final cost of \$5,200.00 from Atlantic Tomorrows Office, 134 W. 26<sup>th</sup> St., 3<sup>rd</sup> Floor, New York, NY 10001.

#### **RESOLUTION 2025-26**

#### **Resolution Authorizing The Award of a Contract For the Purchase of Vectrac Tractor with Tough Cut Mower Through Sourcewell, a National Cooperative Pricing System**

On a motion by Eileen Greason, seconded by Robert Eriksen, the following resolution was unanimously adopted by the Mosquito Extermination Commission of the County of Warren at a meeting held December 18, 2025.

**WHEREAS**, Warren County Mosquito Extermination Commission (herein referred to as "the Commission"), is in need of a compact tractor that is capable of mowing heavy brush and operating in wet and unique conditions; and

**WHEREAS**, the Warren County Mosquito Extermination Commission has researched machines best suited for these circumstances; and

**WHEREAS**, the Ventrac 4520N Tractor with a tough cut mower is well suited with all-wheel drive, flotation tires, flex frame, and optional dual wheel kit that results in low ground pressure with a minimal impact to wetland and other areas; and

**WHEREAS**, the Ventrac Tractor, model# 4520N with accessories, is available at significant cost savings through a national cooperative purchasing agreement contract, Sourcewell Contract # 112624-TTC; and

**WHEREAS**, pursuant to N.J.S.A. 29:9 et seq, N.J.S.A. 40A:11-12a, and N.J.S.A. 52:34-6.2(b)(3), the Commission may purchase goods and services without public bidding under the Local Public Contracts Law through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey or another state; and

**WHEREAS**, the Commission has determined that by making this purchase through Sourcewell Contract #112624-TTC will result in significant time and cost savings; and

  
E. Greason

**WHEREAS**, the Superintendent had determined that the contract meets New Jersey public purchasing standards; and

**WHEREAS**, a Notice of Intent has been advertised to the public, and received no comments.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Mosquito Extermination Commission authorizes the Superintendent to enter into an agreement for the purchase of a Ventrac Tractor, model #4520N with Storr Tractor Company, 3191 Route 22, Branchburg, NJ 08876.

**BE IT FURTHER RESOLVED** that the contract for the purchase of the Ventrac Tractor, model # 4520N with quoted accessories for the sum not to exceed \$39,948.48 is hereby awarded without public bidding as permitted by law.

**EXECUTIVE SESSION**

Commissioner Eriksen made a motion to enter into Executive Session at 8:54, the motion was seconded by Commissioner Greason and the motion carried. Ms. Fisher left the room. Commissioner Eriksen made a motion to leave Executive Session at 8:58, the motion was seconded by Commissioner Zaccheo and the motion carried. Commissioner Eriksen made a motion to allow Mr. Necina to carry over two vacation days into 2026. The motion was seconded by Commissioner Greason and the motion carried.

With no further business to discuss, the meeting was adjourned at 9:00 am.

Respectfully Submitted,



Eileen M. Greason,  
Secretary/Treasurer